

**CITY OF SURPRISE, ARIZONA
ANNUAL ACTION PLAN 2018-19
JUNE 2018**



Fourth Program Year Action Plan

This Fourth Annual Action Plan (FAAP 2018-2019) includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

ON REQUEST THIS DOCUMENT CAN BE MADE AVAILABLE IN ALTERNATE FORMATS



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Narrative Responses

AP-05 Executive Summary-91.200(c), 91.220 (b)

1. *Introduction*

The Fourth Year Annual Action Plan 2018-19 (AAP4 2018-19) implements the fourth year of activities that will address goals established in the City of Surprise Consolidated Plan 2015-19. The major focus of this AAP4 2018-19 concentrates on creating suitable living environments and providing neighborhood improvement opportunities. The Fourth Year AAP 2018-2019 complies with regulations set by the U.S. Department of Housing and Urban Development (HUD). HUD requires entitlement communities, such as the City of Surprise, to consolidate its planning, application and reporting requirements for HUD programs, including the Community Development Block Grant (CDBG) and the HOME Investment Partnership Grant programs. An Annual Action Plan is prepared each year and is presented to the City of Surprise Planning and Zoning Commission and the Surprise City Council.

The needs of low-income seniors, low-income youth, people in poverty and the community's aging neighborhoods and public infrastructure continue. The Fourth Year AAP 2018-19 will focus on the allocation of CDBG and HOME funds for these services including housing and neighborhood improvement opportunities in order to attract new businesses and business retention. The term of this plan is from July 1, 2018, through June 30, 2019.

To the extent feasible, the narrative for this Annual Plan will attempt to not duplicate the narrative for the Consolidated Plan. However, the outlines for the five-year plan and the annual action plan are very similar, so some repetition is unavoidable. Programs and activities described in this plan are intended to primarily benefit low and moderate income residents of City of Surprise, neighborhoods with high concentrations of low and moderate income residents, and the city as a whole. The City of Surprise CDBG program has been allocated **\$667,123** in funding for program year (PY) 2018-2019.

2. **Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This Fourth Year AAP 2018-2019 identifies the year four activities that will address goals established in the City of Surprise Consolidated Plan 2015-19. Consistent with the established objectives, CDBG funds will be used in the following way:

- Fourteen percent (\$95,784) of the CDBG allotted funds (\$667,123) will be utilized for public service activities through City of Surprise departments or nonprofit organizations
- Nineteen percent (\$127,712) will be used for grant administrative expenses, and
- \$443,627 will be utilized for Neighborhood Improvements and Emergency Home Repairs projects. This is in accordance to the regulations set by HUD

3. **Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Surprise evaluates its past performance every year as part of the Consolidated Annual Performance and Evaluation Report (CAPER) as required by HUD. The CAPER provided an estimate of output measures in compliance with HUD's data system. The CAPER includes measures of performance to quantify longer-term goals by incorporating projected outcome measures. Quantifiable results-oriented goals for capital programs are tied to a unified framework for the benefit of low- and moderate-income residents.

- Preserve neighborhoods through infrastructure improvements in the targeted low-income area(s)
- Provide public service activities to city's youth, seniors, special needs persons, veterans, persons and families in crisis, and disabled persons through nonprofit agencies or other city departments
- Preserve neighborhoods through housing rehabilitation assistance to qualified homeowners
- Preserve habitability of owner-occupied housing through emergency home repair assistance
- Preserve affordability of quality rental housing through the Housing Choice Voucher program

4. Summary of Citizen Participation Process and consultation process. Summary from citizen participation section of plan.

The City of Surprise recognizes the importance of citizen participation in the development and implementation of any plan or program. The Fourth Year AAP 2018-2019 was discussed at two separate meetings; the City Council workshop April 3, 2018 and a public hearing April 17, 2018.

The Planning and Zoning Commission held a public meeting February 15, 2018 discussing the Fourth Annual Action Plan Public Service Funding 2018-2019 and a second meeting held March 1, 2018 to discuss year four Annual Action Plan priorities.

These meetings are open to the public in order to encourage individuals and organizations to facilitate a public discussion and provide a means whereby, the public can actively participate in the planning and development of the city's CDBG Program. Citizens were encouraged to submit new project proposals and comments on past and proposed CDBG programs and projects. All dates and times for Commission public meetings were published on the city's website and in the Daily News-Sun local newspaper. The proposed projects and budgets selected by the City Council for CDBG funding were published in the local newspaper for citizen review along with meeting time information.

5. This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Surprise provided its residents many opportunities to provide input on the decision making process.

Table 1: Public Input Timeline

Time	Activity
March 1, 2018	Planning and Zoning Commission Meeting on Annual Action Plan 4 Priorities and Public Hearing
March 5-April 5, 2018	30 day comment period on Annual Action Plan and Consolidated Plan
April 3, 2018	City Council Workshop
April 17, 2018	City Council Public Hearing and action
June 29, 2018	Submission to HUD

6. Summary of comments or views not accepted and the reasons for not accepting them.

Public comment period runs from March 5, 2018 to April 5, 2018.

7. Summary

The Fourth Year AAP 2018-2019 represents the vision and goals for the neighborhood infrastructure improvements, community and economic development needs and housing activities and the available resources and a strategic plan for meeting those needs. The Fourth Year AAP 2018-2019 also identifies any funds to be used as a leverage to address goals and priorities in the plan through partnerships with local non-profit organizations.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. ***Agency/entity responsible for preparing/administering the Consolidated Plan. The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.***

Table 2. Agency Information

Agency Role	Name	Department/Agency
CDBG Administrator	SURPRISE	Human Service and Community Vitality

Narrative

The lead agency for preparing the FY2018-2019 Annual Action Plan Year 4 was the City of Surprise Human Service and Community Vitality Department – Neighborhood Services Division (NSD). The Department is responsible for the administration of the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and the Neighborhood Stabilization Program (NSP) grant programs.

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Surprise is committed to obtaining input from citizens, city staff, non-profit agencies, non-profit developers, private developers, governmental agencies, and the Regional Continuum of Care as part of the Consolidated and Annual Action Plan processes. The 2018 Fourth Year AAP consultation included a combination of public meetings with community stakeholders, two community input hearings, newspaper advertisements, website announcements and placement of hard copies of the plan at two libraries, the local senior center and city hall to solicit comments on the draft Annual Action Plan. Citizen participation was strongly encouraged throughout the processes of short and long range departmental planning, plan implementation, and assessment of plan effectiveness.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

As members of the Maricopa HOME Consortium, the City of Surprise regularly coordinates with private industry, businesses and developers to foster the production of affordable housing and projects for special needs/homeless populations. The consortium also works closely with the real estate, construction and finance industries to implement other ongoing HOME and CDBG supported housing rehabilitation and production activities. The consortium may pursue the receipt of Low Income Housing Tax Credit (LIHTC) resources and associated private mortgage financing support for construction and permanent loans, as well as tax-exempt bond financing where bonds are purchased by both institutional and retail investors. Surprise also allocates 14% of its CDBG allocation for public services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

As members of the Maricopa HOME Consortium we are committed to addressing the needs of homeless persons and persons at risk of experiencing homelessness. We participate in a regional Continuum of Care plan in collaboration with the all other jurisdictions in Maricopa County. The Maricopa Association of Governments (MAG) plans and administers the Continuum of Care. Jurisdictions work together with the U.S. Department of Housing and Urban Development in support of programming that assists the county homeless and at risk population. The city participates annually in the Point in Time Count.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

As an active member of the Maricopa County HOME Consortium we regularly consult with Maricopa Association of Governments (MAG), the lead agency for the Maricopa Regional Continuum of Care structure. Through consultation efforts with MAG and the Continuum of Care we align our priorities of the County's homeless strategies with Continuum-wide priorities for homelessness. The Maricopa HOME Consortium continues to actively participate in the Continuum of Care and contribute by determining its priorities for homeless persons and those at risk of experiencing homelessness

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 3 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Housing Authority of Maricopa County
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority of Maricopa County (HAMC) administers the public housing and Section 8 subsidized housing program within the City of Surprise. Surprise housing activities are planned and reported through the Maricopa Consortium Plan
2	Agency/Group/Organization	CENTRAL ARIZONA SHELTER SERVICES
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The city enters into a sub recipient agreement through the CDBG public service set aside. The agency has been awarded funding for Program Years 2014-2017. The agency has been recommended funding for this program year

3	Agency/Group/Organization	SURPRISE
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-Health Services-Education Services-Employment Regional organization Grantee Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Anti-poverty Strategy Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Surprise Resource Center is a division within the Human Service and Community Vitality Department. The Resource Center staff provided data to support the need of public services and the lack thereof. The Center offers a variety of services including veteran employment services, job training, veteran job club, domestic violence and support groups & counseling, health education, WIC nutrition program and enrollment services for health insurance programs. The Resource Center also offers financial fitness workshops, credit counseling workshops and tax preparation at no cost to poverty level families and seniors
4	Agency/Group/Organization	Maricopa County – Arizona@Work
	Agency/Group/Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Surprise entered into partnership with Maricopa County "Arizona@Work" program. The "Arizona@Work" program provided employment workshops and career fairs to Surprise residents

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 4 - Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Maricopa Association of Governments	The city's needs and activities are planned and reported through the Maricopa Consortium Plan. See the Consolidated Plan for the Maricopa HOME Consortium for a complete description of these activities
City of Surprise Community Policing	Surprise Police Department	The police department in coordination with the Human Service and Community Vitality Department has taken the lead for the homeless point in time count for the last four years. They have helped to identify chronically homeless individuals and locations of abandoned properties where known homeless tend to seek shelter

Narrative

The Maricopa Association of Governments Continuum of Care Subcommittee (MAG Continuum of Care) is the regional body that manages the collaborative efforts of communities and agencies in Maricopa County to plan for the needs of the homeless and access federal funding on behalf of agencies organized to address those needs. The 'Unsheltered Point in Time Count' led by MAG CoC in January 2018 reported that there are 39 homeless persons in the city which represents a 43% increase over the previous year's data. The city will do a periodic assessment of any new homeless person cases in the city and will act accordingly to mitigate the problem by assisting with resource referrals.

All communities participate in the unsheltered homeless count conducted during the last week of January. Numbers for all communities with the exception of Phoenix are a direct census of individuals interviewed by volunteers, law enforcement, and outreach workers. The City of Phoenix conducts a survey using an extrapolation method by which areas are designated "high density" or "low density" areas. Direct counts in those areas are then extrapolated to estimate the number of individuals experiencing homelessness in unsheltered situations within the City of Phoenix geographic boundaries.

Table 5. Unsheltered Street County by Municipality (2013-2017)

Municipality	2017	2016	2015	2014	2013
Surprise	16	6	7	0	0

Source: 2013-2017 POINT IN TIME COUNT | Maricopa Regional Continuum of Care

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. **Summary of citizen participation process/efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting.**

The City of Surprise is committed to obtaining input from citizens, staff, non-profit agencies, non-profit developers and other government agencies. The AAP4 citizen participation included a combination of meetings, three public meetings with hearings to solicit comments on the draft plan, which included a 30 day review period. The draft plan was placed at four central locations (2 libraries, senior center and city hall). The FAAP draft was also placed on the city website during the 30 day comment period.

Table 6. Citizen Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>3 public meetings with hearings were held on 3/1/18, 4/3/18, and 4/17/18 to further solicit input</p>	<p>No public comments were submitted at public hearings</p>	N/A	
2	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p>	<p>Public notices announcing the public hearings and the draft FAAP were placed in 2 newspapers of record in the City of Surprise. (Daily News-Sun and Surprise Today)</p>	<p>No comments received yet</p>	N/A	

3	Internet Outreach	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Draft fourth Year AAP was made available on the city's internet site for a 30 day public comment period from 3/5-4/5/18</p>	<p>No comments received as of yet</p>	<p>N/A</p>	<p>http://www.surpriseaz.gov/2475/Consolidated-Plan</p>
4	Public viewing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Draft hard copies were placed in a central, public location for public viewing. Locations included city hall, 2 libraries and the Senior Center</p>	<p>No comments received</p>	<p>N/A</p>	



AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Anticipated resources available includes cash match in the amount of approximately \$415,908 for the HOME program match requirement. Also any anticipated program income will be used towards CDBG eligible projects.

Table 7 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	667,123	20,000	0	687,123	0	Estimated allocation of \$667,123. Prior year rollover of approximately \$957,839.50

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

No matching funds are required for the CDBG program, however the city will leverage with staff time and the technical oversight provided in the form of project management. There is cash match available for the HOME program in the amount of approximately \$415,908 which is utilized as leverage. The Program Year 2018-2019 HOME Allocation is estimated to be **\$193,749** based on previous year's allocation. The City of Surprise is a member of the Maricopa County HOME Consortium which administers the HOME grant funds and acts as a pass-through agency.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Surprise owns the public right of way to include streets, sidewalks, parks and public facilities such as the Surprise Senior Center and the Surprise Resource Center within the Surprise Heritage District.

Discussion

The primary objective of the City of Surprise CDBG program is to foster the development, revitalization and preservation of neighborhoods to provide decent housing, a suitable living environment and neighborhood improvement opportunities. Surprise' commitment to Neighborhood Improvements are part of the city's overall Capital Improvement Plan managed out of the Engineering Department. The city recognizes the importance and impact of utilizing cash match and any program income as a leverage to eligible projects within the Surprise Heritage District. Surprise is further committed to revitalization efforts by transferring Neighborhood Stabilization Program Income into the CDBG program. These funds will be utilized for neighborhood improvements and housing opportunities.

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Table 8 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Program Administration	2015	2019		Original Town site		CDBG: \$127,712	Homeowner Housing Rehabilitated: 12 Household Housing Unit
2	Public Services	2015	2019	Public Service	Original Town site	Public Services	CDBG: \$95,784	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
3	Neighborhood Infrastructure Improvements	2016	2019	Neighborhood Infrastructure	Original Town site	Neighborhood Improvements	CDBG: \$293,627	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10 Persons Assisted Businesses assisted: 4 Businesses Assisted
4	Emergency Housing Rehabilitation	2015	2016	Affordable Housing	Original Town site	Owner Occupied Housing Rehabilitation	CDBG: \$150,000	Homeowner Housing Rehabilitated: 15 Household Housing Unit

Table 9 - Goal Descriptions

1	Goal Name	Program Administration
	Goal Description	19% of annual allocation of \$667,123 is to be set aside for administration duties to carry forth the CDBG program
2	Goal Name	Public Services
	Goal Description	14% of Surprise annual allocation of \$667,123 will be allocated to public service activities through nonprofits agencies who serve those with special needs
3	Goal Name	Neighborhood Infrastructure Improvements
	Goal Description	Neighborhood Improvements will include right of way improvements and/or park amenities. This project will create an area benefit by creating safe, healthy and decent neighborhoods within the Original Town site of Surprise, a CDBG area-benefit eligible neighborhood
4	Goal Name	Emergency Housing Rehabilitation
	Goal Description	The Emergency Housing Repair Project will provide 15 emergency repair grants to address health and safety issues to owner-occupied homes who meet the income guideline of 80% or below median income within the Surprise Heritage District

AP-35 Projects - 91.420, 91.220(d)

Introduction

This section specifically identifies the projects that will take place during FY 2018-2019 with CDBG and HOME funding to address the priority needs and specific objectives as identified in the Consolidated Plan Strategic Plan section.

- **CDBG Funds:** FY 2018-2019 CDBG Allocation is **\$667,123**
- **HOME Funds:** FY 2018-2019 HOME Allocation is **\$193,749**

Any program income received during the program year will be retained and reported by the City of Surprise and used on CDBG and HOME eligible activities.

Table 10 – Project Information

#	Project Name
1	Neighborhood Improvements
2	2018 Public Services
3	CDBG Administration
4	HOME Housing Rehabilitation
5	2018-2019 Emergency Home Repair

For additional project information, please see Table 11 on the next page.

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Surprise Heritage District area targeted for HOME/CDBG investment is the lowest income Census Tract in the City of Surprise. Neighborhood improvements will occur in this targeted area.

AP-38 Project Summary

Table 11. Project Details

1	Project Name	Neighborhood Improvements
	Target Area	ORIGINAL TOWNSITE
	Goals Supported	Neighborhood Infrastructure Improvements
	Needs Addressed	Neighborhood Improvements
	Funding	CDBG: \$293,627
	Description	Improvements within the Surprise Heritage District
	Target Date	6/28/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 families will benefit from neighborhood improvements
	Location Description	The Surprise Heritage District located with the Original Town site
	Planned Activities	Neighborhood improvements, right of way improvements, commercial demolition
2	Project Name	2018 Public Services
	Target Area	ORIGINAL TOWNSITE
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$95,784
	Description	Public service activities through nonprofit agencies
	Target Date	11/29/2019
	Estimate the number and type of families that will benefit from the proposed activities	TBD
	Location Description	Throughout Surprise
	Planned Activities	Provide public service benefits to youth, seniors, veterans, homeless and special needs population
3	Project Name	CDBG Administration
	Target Area	ORIGINAL TOWNSITE
	Goals Supported	Program Administration
	Needs Addressed	Administration
	Funding	CDBG: \$127,712
	Description	20% of annual allocation set aside for CDBG program administrative duties
	Target Date	7/2018

	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Administrative duties administered for the CDBG program
4	Project Name	HOME Housing Rehabilitation
	Target Area	ORIGINAL TOWNSITE
	Goals Supported	Neighborhood Infrastructure Improvements
	Needs Addressed	Neighborhood Improvements Owner Occupied Housing Rehabilitation
	Funding	HOME: \$193,749
	Description	Provide substantial rehabilitation for low to moderate income residents
	Target Date	7/2018
	Estimate the number and type of families that will benefit from the proposed activities	5 families will benefit from the housing rehabilitation
	Location Description	Throughout Surprise
	Planned Activities	Substantial rehabilitation up to \$25,000. If home is over 50 years old the city can invest up to \$35,000. The CDBG Emergency Home Repair program can provide up to \$10,000 in grant funding
5	Project Name	2018-2019 Emergency Home Repair
	Target Area	ORIGINAL TOWNSITE
	Goals Supported	Emergency Housing Rehabilitation
	Needs Addressed	Owner Occupied Housing Rehabilitation
	Funding	CDBG: \$150,000
	Description	Provide emergency repair assistance to 15 families who meet income guidelines
	Target Date	7/2018
	Estimate the number and type of families that will benefit from the proposed activities	15 families will be assisted
	Location Description	Throughout the City of Surprise
Planned Activities	Provide emergency home repair in order to correct health and safety issues for low to moderate income residents	

Rationale for the priorities for allocating investments geographically

All area benefit activities included in the 5 Year Strategic Plan will take place in the Original Town Site aka Surprise Heritage District area. The city has a Council appointed resident group - the Planning and Zoning Commission, which monitor the implementation of the Specific Plan for the Revitalization of the Surprise Heritage District. Resources recommended by this commission include CDBG funds and general funds used for the revitalization of the Surprise Heritage District.

Discussion

Although the City of Surprise Heritage District has had higher concentration of low to moderate income residents, our services are income based therefore eligibility can be city wide as long as the income limits are met.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Barriers to affordable housing have been identified through the Maricopa HOME Consortium and the City of Surprise. Plans to take to remove or ameliorate the negative effects of public policies will be to affirmatively market fair housing and overcome identified barriers to affordable housing. These efforts in collaboration with the Consortium have resulted in the creation of a Fair Housing Plan. The plan includes development of specific goals and objectives to overcome barriers to affordable housing. The Consortium is in the process of updating the Maricopa County Regional Analysis of Impediments to Fair Housing Choice through consultants further documenting impediments to fair housing choices including lack of accessible housing and housing discrimination against persons with disabilities, lack of awareness of fair housing laws, the cost of affordable housing limiting housing choice, poor financial history of potential homebuyers, lack of transportation options in rural unincorporated Maricopa County, and distribution of resources.

Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

During the PY 2018-19, the following actions will contribute to the removal of barriers to affordable housing:

1. Surprise will dedicate resources to preservation and development. Surprise has newly created a specific zoning district to further delineate specific zoning districts in the original town site (OTS) to enhance preservation and development. This district is

known as the “Surprise Heritage District” (SHD). The intent of this district is to enhance and protect the historic character of the area. Two overlay districts, “residential neighborhood overlay” and the “art & entertainment district” is to support the residents to preserve and protect their neighborhood and to promote the local arts and culture business opportunities.

2. The city’s allocation of HOME funds to major rehabilitation. Surprise also utilizes general funds on HOME eligible rehabilitation projects to match HOME expenditures for housing rehabilitation. The city maintains a match log and match is applied at the time of requests for reimbursement from Maricopa County Community Development.

3. City general revenues for beautification. Pride Day activities generally happen twice annually and are paid for with General Funds.

4. Program Income from the Neighborhood Stabilization Program (NSP) funding will be reprogrammed into the CDBG program. This will assist in neighborhood improvements, potential tax credit projects within the Surprise Heritage District and program administration for community development and revitalization efforts located within the Surprise Heritage District-Original Town Site.

Discussion

In furthering the discussion of actions that will be undertaken to remove the barriers of affordable housing, city council adopted the Surprise Heritage District (zoning overlay) in June 2016. This district will allow the flexibility of the type of structures allowed in the new zoning districts to include cottage industries, which allow small individual owned business in a residential area and permit manufactured homes within the neighborhood as another option for diversified housing opportunities in the target area. The adoption of the "SHD" will also offer development incentives such as reduction in setback requirements and 100% waiver of development impact fees. This action will further support Surprise's intent to ameliorate public policies which are barriers to affordable housing.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The primary categories of needs to be addressed in the plan are neighborhood improvements to include economic development, public services to eligible populations and emergency housing rehabilitation.

Actions planned to address obstacles to meeting underserved needs

One of the main obstacles to meeting community needs is inadequate resources for programs. The decline in resources across sectors, including government agencies and foundations, due to high demand has negatively impacted the quantity and quality of housing and community development services. Although federal stimulus funding helped mitigate this trend to some extent, resources for these programs are limited.

The City of Surprise has partnered with various social service agencies which are housed at the Surprise Resource Center located in the Surprise Heritage District. The services offered are veteran employment services, veteran job training club, employment workshops, career fairs, services for domestic violence and sexual abuse, Women, Infant and Children (W.I.C) nutrition program, enrollment services for health insurance, programs, access to food and nutrition resource (SNAP, TANF, AHCCCS) and navigation of the Affordable Care Act. The Resource Center also offers financial fitness workshops, tax preparation to poverty level families and credit counseling workshops.

Actions planned to foster and maintain affordable housing

The City of Surprise has an active strategy to promote homeownership and the preservation and management of existing residential property. To offset the increasing cost of housing in the private market, the city has undertaken a number of strategies to preserve and develop new affordable housing. These strategies include:

1. The use of general funds and HOME funds for the preservation of existing affordable owner-occupied housing.
2. Support of for-profit and nonprofit developers in the construction of Tax Credit assisted rental housing for families and seniors.
3. Development of Original Town Site (also known as the Surprise Heritage District) Revitalization Plan which has already resulted in public investment in community facilities, infill construction of mixed income owner-occupied homes and specific zoning districts.

Housing units assisted under any and all programs covered under this Consolidated Plan are inspected and/or tested prior to assistance as follows:

- a. The Housing Authority of Maricopa County inspects all rental units prior to occupancy by households who have Housing Choice Vouchers. For units built before 1978, chipped or peeling paint must be removed prior to occupancy.
- b. For units built before 1978, chipped or peeling paint must be removed prior to occupancy. Renter and owner-occupied units built before 1978 that are being rehabilitated with CDBG or HOME funds must be professionally assessed and abated as part of the assistance contract.
- c. Lead-based paint is not allowed or sold for residential construction after 1978. Newly constructed single-family or multifamily residences assisted with funding from the covered grants will be free of lead paint hazards.

Actions planned to reduce the number of poverty-level families

The Housing Authority of Maricopa County (HAMC) has two public housing developments in Surprise and administers Housing Choice Vouchers in the private rental market. The operations of HAMC in Surprise have not been formalized since Surprise incorporated as a city and an intergovernmental agreement would be beneficial.

The City of Surprise has partnered with various social service agencies which are housed at the Resource Center located in Surprise Heritage District. The services offered are veteran employment services, veteran job training club, services for domestic violence and sexual abuse, Women, Infant and children (W.I.C) nutrition program, enrollment services for health insurance, programs, access to food and nutrition resource (SNAP, TANF, AHCCCS and navigation of the Affordable Care Act. The Resource Center also offers financial fitness workshops, tax preparation to poverty level families and credit counseling workshops.

Actions planned to develop institutional structure

The City of Surprise is the clearinghouse and facilitator for the activities as described by the Consolidated Plan. The Neighborhood Services Division of the Human Service and Community Vitality Development Department oversees the administration of all CDBG and HOME entitlement programs. The department is responsible for:

- Program management and oversight.
- Program evaluation
- Consolidated Plan preparation, monitoring and evaluation
Required reporting to HUD

Divisions within the Human Service and Community Vitality Department include the Resource Center which provides a one-stop-shop for social services. (see above action plan to reduce number of poverty-level families) Other departments and private

agencies that participate in the implementation of federal, state and county-funded grants include:

- City Council - formal approving body for policy making and release of funds.
- The Public Works Department - has experience in administering the procurement and Labor Standards requirements of federally funded projects.
- Financial management will be appropriately separated between the Finance Department and Human Service and Community Vitality Department

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Surprise has partnered with various social service agencies which are housed at the Resource Center located in the Surprise Heritage District. The services offered are veteran employment services, veteran job training club, services for domestic violence and sexual abuse, Women, Infant and children (W.I.C) nutrition program, enrollment services for health insurance, programs, access to food and nutrition resource (SNAP, TANF, AHCCCS and navigation of the Affordable Care Act. The Resource Center also offers financial fitness workshops, tax preparation to poverty level families and seniors and credit counseling workshops.

The city is also carrying out public service activities under the CDBG program through an open application process. The city utilizes CDBG and HOME funds for emergency home repair and owner-occupied housing rehabilitation. The city is undertaking discussions at senior management level with Maricopa County and other public private entities in order to create more affordable housing units within the Surprise Heritage District.

Discussion

The city is committed to preserving neighborhoods through neighborhood improvements in the target area. The commitment is evident is the amount of funds allocated to projects located within the Surprise.

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

At the beginning of Program Year 2018-2019 we do not anticipate any program income, however we will budget approximately \$20,000.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	20,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	20,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

Due to program requirements, we foresee 100% of CDBG funds being used for extremely low to moderate income residents. All activities are deemed eligible for funding and have met environmental clearance in the projects requiring said clearance.

APPENDIX 1 - Public Notice

52 March 7, 2018 | Surprise Today | www.yourvalley.net

<p>Automobiles</p>  <p>2012 Chevy Malibu 22,000 original miles Sold to highest bidder regardless of price. Sun City West Estate Auction March 10th, 10am 12947 W. Desert Glen Dr www.pacificauctions.com (602)919-0381</p>	<p>Automobiles</p> <p>LOOK</p> <p>Lincoln Continental 2000 - JUST LIKE NEW Always Gassed and Detailed. Dealer Maintained. 95,000 miles. White. Luxury Appearance Package. Garage Top. Very Eleg- ant and Classy. Must See To Appreciate! \$4600. 480-641-4174.</p>	<p>Golf Cars</p>  <p>1991 Spottless Sun Classic Golf Cart Sold to highest bidder regardless of price. Sun City West Estate Auction March 10th, 10am 12947 W. Desert Glen Dr www.pacificauctions.com (602)919-0381</p>	<p>Golf Cars</p> <p>\$CASH \$CASH \$CASH \$CASH For Your Old Golf Cart Running or Not. 602-576-5937</p> <p>FREE CLASSIFIED ADS ONLINE 4 weeks 400 words 4 photos "Arizona Classifieds News Zap.com" Arizona - Southern California - Big Bay Area - Big West - Home 78 38</p>	<p>Public Notice</p> <p>City of Surprise Seeking Applications for Voluntary Commission Vacancy</p> <p>The City of Surprise is currently accepting applications for the following Commission. All Board/Commission positions are voluntary.</p> <ul style="list-style-type: none"> Community & Recreation Services Commission - 1 vacancy <p>Applications for the above mentioned commission are available for pick-up immediately and can be picked up from the City Clerk's Office from 8:00 a.m. to 5:00 p.m. Monday - Friday - 16000 N. Civic Center Plaza. Applications are also available online @ www.surprisearizona.gov. Please submit applications to the City Clerk's Office in person or by e-mail to: clerk@surprisearizona.gov. Applications are always available for all boards and commissions and will be kept on file for future vacancies.</p> <p>Publish: Surprise Today March 7, 2018/246303</p>	<p>Public Notice</p> <p>STATE OF MICHIGAN COUNTY OF MARQUETTE</p> <p>NOTICE TO CREDITORS</p> <p>Re: Charlene Ann Hart Living Trust Date of Birth: March 18, 1944</p> <p>TO ALL CREDITORS AND INTERESTED PERSONS: Your interest in the trust may be barred or affected by the following:</p> <p>NOTICE TO CREDITORS: The decedent, Charlene Ann Hart, who lived at 17200 W. Bell Road, Lot #797, Surprise, Arizona 85374, died on January 7, 2018. Creditors of the decedent are notified that all claims against the trust will be forever barred unless presented to First Bank, Upper Michigan, the Trustee, at 1502 W. Washington Street, Marquette, Michigan 49855 within four (4) months after the date of this notice. Notice is further given that the trust will be thereafter assigned and distributed to the persons entitled to it.</p> <p>February 26, 2018</p> <p>First Bank, Upper Michigan, Trustee Richard Lesly, VP & Trust Officer 1502 W. Washington Street Marquette, MI 49855</p> <p>Publish: Surprise Today March 7, 2018/246625</p>	<p>Public Notice</p> <p>To Advertise CALL 623-972-6101</p> <p>YOU CAN'T AFFORD NOT TO</p>	<p>Public Notice</p>
<p>Automobiles</p> <p>2012 Jeep Patriot, Silver, 38,000 Miles Excellent Condition Inside & Out. Auto. Transmission, 2.4 Liter, New Tires & Battery, Tinted Win- dows, Garage Reg'd, No Accidents, Non-Smoker Clean Title. \$10,400. OBO (602)271-9770 (248)763-2004</p>	<p>Autos Wanted</p> <p>Private Party Looking for Clean Used Car Call Catherine 602-909-9009</p> <p>Wanted one owner older automobile or truck in Excellent Condition. Please call (602) 301- 5418</p>	<p>Golf Cars</p> <p>1998 Club Car in great condition. 6-volt Inter- state Batteries, installed January 2016. Annual service completed May 2017. One owner in Sun City Grand. Always gar- aged. Red color. \$2350. (602)466-8700</p>	<p>Golf Cars</p> <p>2012 Yamaha Gas New 10" Mag Wheels and Tires New Uplifted Must See Sun City Golf Cart \$7998 (623)876-0204</p>	<p>Electric Golf Cart - 2004 Columbia Per Car Blue, High Speed, Winter En- closure, New Tires, 2 year old batteries w/ll system, safety features, Deluxe Desert Edition. \$2,997 neg (602)975-1069</p>	<p>Wanted, Wanted, Want- ed-Sun City Resident to purchase gas only golf cart. Good Condition from private party. (602) 330-3355</p>	<p>We Buy Carts-We Rent Carts 623 444-6162</p>	
<p>Honda del Sol, 1993 - 4 CY, PWD, Manual, Runs good. Needs some body repair and A/C repair. Interior is good. \$4,000 neg. (209)761-9100</p> <p>Sabaru SW, 1996 - 4 CY, PWD, Automatic, Wagon, green, A/C, Dual air bags, always gassed, anti-lock brakes, bucket seats, cruise control, one owner, power locks, power windows, new carpet, well maintained, 76,000 miles, new battery. \$2,500(623)214-3806</p>	<p>Golf Cars</p> <p>1994 Yamaha gas w/size curtains. Well maintained, excellent condition. Used as 2nd car by snowbird owner. Can be viewed at 13613 Sprinkler Dr SCW * \$2,400 (623)670-2861</p> <p>2003 Columbia Per Car Electric, 3 yr old bat- teries, winter cover, excellent condition \$2,500/or best offer (623)214-9073</p>	<p>Truck, 1987, 2011, 2012 in the case best</p>					



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Notice of public Hearing
City of Surprise, Planning & Zoning Commission
**FY 2018-2019 The Fourth Year Annual Action Plan proposed projects, CDBG
Public Services**

Notice is hereby given that the City of Surprise Human Services and Community Vitality Department - Neighborhood Services Division will hold a Public Hearing on Thursday, March 1, 2018 at 6:00 PM before the Planning & Zoning Commission. The Public Hearing will take place at the Surprise City Hall in the Council Chambers. The Surprise Council Chambers is located at 16000 N. Civic Center Plaza, Surprise, AZ, 85374. CDBG Public Services

During this hearing, proposed recommendations for the City of Surprise FY 2018 - 2019 Fourth Annual Action Plan and the City's Community Development Block Grant (CDBG) Public Services grants will be RECOMMENDED.

The City of Surprise will hold a public hearing to gain citizen input on the community needs and potential projects, which may be eligible under CDBG. These funds must meet a U.S. Department of Housing and Urban Development (HUD) National Objective and benefit low/moderate income (LMI) individuals. All interested citizens are invited to attend to comment on proposed recommendations for the FY2018 - 2019 CDBG Annual Action Plan.

The anticipated CDBG funding award for FY2018-2019 is estimated to be at \$638,560. The proposed allocations would include a maximum of \$95,784 (15%) for Public Services, a maximum of \$127,712 (20%) for administration, and approximately \$411,064 for project funding.

This public hearing is scheduled in accordance to the City's adopted Citizen Participation Plan, a requirement of U.S. Department of Housing and Urban Development (HUD). After all public comments have been considered, the City Council will take formal action on April 17, 2018 on the FY 2018 - 2019 Annual Action Plan.

Annual Action Plan Summary - The Action Plan describes programs, projects and activities to be undertaken during the fiscal year. It addresses the use of the CDBG funds for the purpose of meeting the goals of providing decent housing, a suitable living environment and expanded economic opportunities, for low to moderate income persons.

Please contact Alicia Rubio at 623.222.3240 or TDD 623.222.1002 forty - eight hours prior to the meeting time for assistance with translation or accommodations for individuals with disabilities.



Reasonable accommodations will be made upon a timely request

Publish: Daily News-Sun February 28, March 1, 2018 Surprise Today March 7, 2018/246637



APPENDIX 1 - PUBLIC NOTICE - CONT

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State of Arizona:

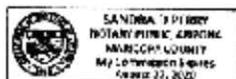
County of Maricopa:

Affidavit of Publication

I Bret McKeand, publisher and Arizona president of Independent Newsmedia Inc. USA, am authorized to make this affidavit of publication. Under oath, I state that the following is true and correct.

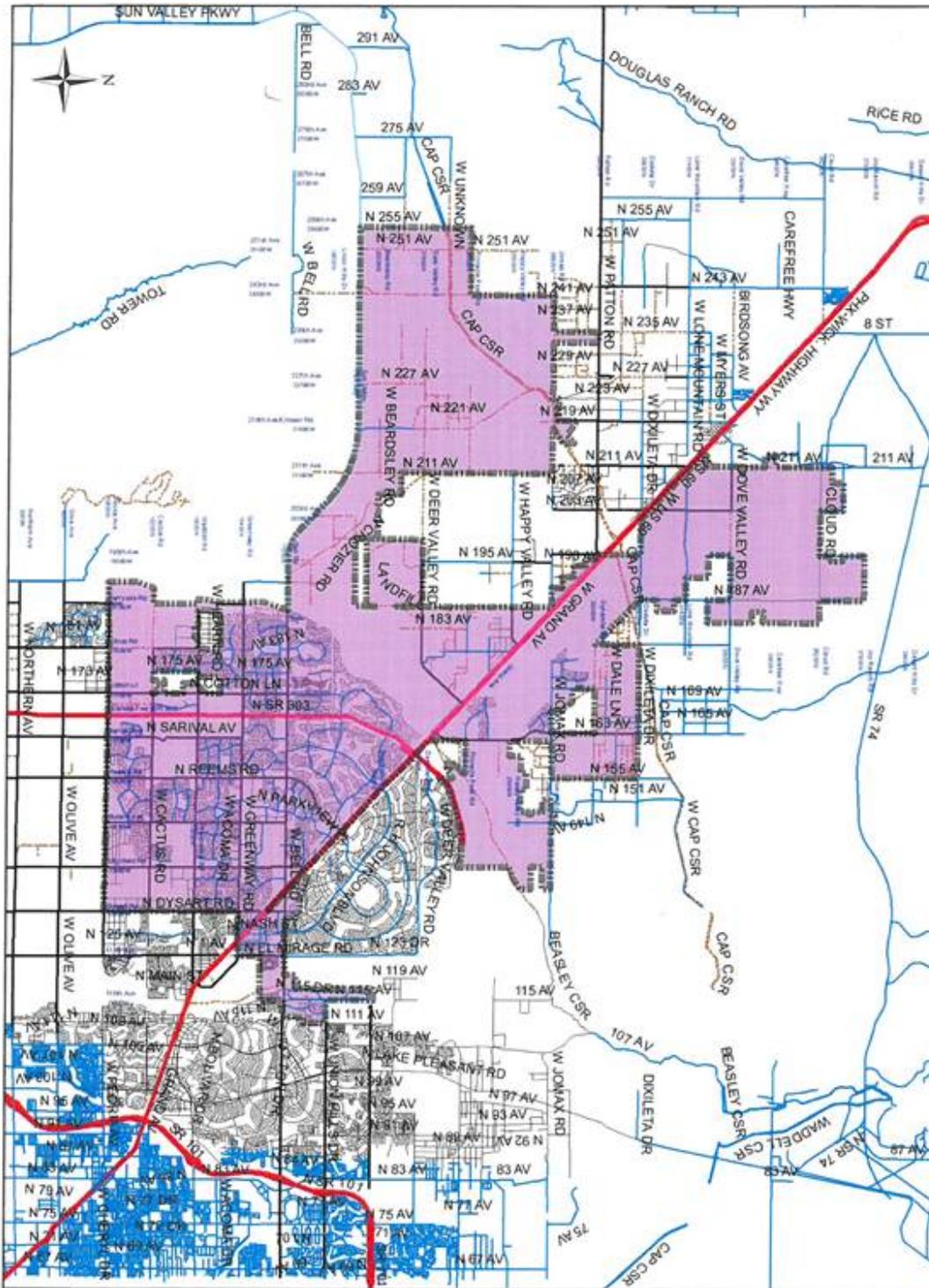
The Daily News-Sun is a newspaper which is published daily, is of general circulation and is in compliance with the Arizona Revised Statutes 10-140.34 & 39-201 A & B. I solemnly swear that the notice was published in the regular and entire section of the said newspaper and not in any supplement. The below listed advertisement appeared in the following issue (s)
02/28/18, 03/01/18, 03/07/18

Sworn to and subscribed before me this 7th Day of March, A.D., 2018



Ad Caption: Notice CDBG Public Services
Ad Number: 246637
Total Cost:\$432.00

APPENDIX 2 – Surprise City Limits



City of Surprise Incorporated Area