



Community Development
16000 N. Civic Center Plaza
Surprise, AZ 85374
Ph 623-222-3000
Fax 623-222-3001
TTY 623-222-1002

Permit/Plan Review Application

Request:

Description of Request:
Project Valuation:

Property Information:

Property Address:
Property Location:
Parcel Number: Lot Number:
Subdivision Name: MCR:
Business Name:

Property Owner Information:

Name:
Address:
City: State: ZIP:
Phone: Alternate: E-mail:

Check here if proposed construction will be owner/builder (Residential projects only) []

Property Owner and Applicant Authorization:

The owner or authorized agent for the owner of the subject lot or parcel guarantees the information and plans provided are correct to the best of their knowledge including recorded lot dimensions and structure locations.

Owner/Agent Printed Name Date Owner/Agent Signature Date

Internal Use Only
Received By: Date:
Permit Number:



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Contractor and Contact Supplemental

Contractor Information:

Company Name:
Address:
City: State: Zip Code:
ROC License Number: Business License Number:
Contact: Title:
Phone: Email:
Project Valuation:

One-Time Bond Acknowledgement:

Depending on your project type and valuation you may be required to obtain a one-time bond exemption certificate from the Arizona Department of Revenue. Consult your tax advisor regarding this requirement. City staff cannot answer tax questions or offer tax advice. For additional guidance, please contact AZDOR at (602) 716-6056.

Sign here acknowledging you have read and understand this statement.

Contractor Printed Name Date Contractor Signature Date

Primary Contact:

Primary Contact: Title:
Phone: Email:
Company Name:
Alternate Contact: Title:
Phone: Email:
Company Name:

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Residential Water Meter Sizing Calculation

Provide the fixture unit count in the table below for each fixture of fixture group installed in the house.

Type of Fixture	Units		Count		Total
Bidet	2	x		=	
Bathtub (with or without shower head)	1.4	x		=	
Clothes washer	1.4	x		=	
Dishwasher	1.4	x		=	
Full-bath group with bathtub or shower stall (includes toilet & sink)	3.6	x		=	
Half-bath group (includes toilet & sink)	2.6	x		=	
Hose bibb	2.5	x		=	
Kitchen group (includes dishwasher & sink)	2.5	x		=	
Kitchen sink	1.4	x		=	
Laundry group (includes clothes washer & laundry sink)	2.5	x		=	
Laundry sink	1.4	x		=	
Lavatory sink	0.7	x		=	
Shower stall	1.4	x		=	
Water closet (toilet)	2.2	x		=	
Other:		x		=	
			Total	=	

Are fire sprinklers installed in the house? Yes No

Is the house single or two stories? _____

What is the total length of the water piping measured from the water meter to the furthest water fixture? _____

What is the diameter of the water service pipe located from the meter to the house?

What is the water service pressure measured in PSI? _____
 (This can be obtained from the water provider or a water pressure gauge connected to the hose bibb.)

Internal Use Only	
Required Water Meter: _____	Required Water Service: _____