



The Adopt-A-Street Program is designed to provide recognition to organizations, families and individuals who take pride in their area and go the extra distance to achieve clean public lands.

The City of Surprise welcomes you to our team. We are all committed to a cleaner environment. We commend the interest you have shown in enhancing your area and appreciate your efforts to help keep the City of Surprise clean and beautiful.

Procedures and Organization's Responsibilities

Please contact the City of Surprise Public Works Department, Engineering @ 623-222-6150 to discuss your request.

- The entire process, from the application to approval takes about four (4) weeks.
- Upon approval of your application you will receive signs recognizing you or your organization's efforts.
- The coordinator for your organization will be responsible for attending one of our safety classes prior to your initial clean up.
- You or your organization are obligated to sign and one/ two year agreement.
- Each participant in your organization must sign a Liability Wavier before their initial clean up.
- All these requirements will need to be enforced by you or your organization's delegated coordinator.
- Each year you are requested to provide documentation of clean-up history of the adopted street.
- Failure to comply may result in removal of your Adopt-A-Street sign.



ADOPT-A-STREET Program



**City of Surprise
Public Works Department
Engineering Division
16000 N. Civic Center Plaza
Surprise, AZ 85374
623-222-6150**



City of Surprise

Adopt-a-Street Safety Requirements



The following safety guidelines must be followed when participating in litter removal activities along the city's streets. Each volunteer should be provided with a copy of this briefing prior to arrival at all the worksites. Our continued efforts to keep Surprise and Arizona beautiful are going a long way toward improving the appearance of our streets.

- All participants in the litter pickup program must receive proper safety training prior to reporting to the jobsite.
- Participants should assemble in an area away from the designated worksite and carpool to reduce the number of vehicles at the litter pickup site. Vehicles must be parked at least 30 feet (30') from the roadway.
- All participants must wear safety vests, gloves, and hats at all times during the litter pickup project.
- Supervisors should be assigned before departing for the worksite.
- Supervisors shall be assigned to both adult and youth groups. Participants below the age of 12 are not permitted at the worksite.
- Do not cross the street unnecessarily, cross only at designated locations. Designated crossing locations should be determined by the city prior to starting the work.
- Remain with the group to which you are assigned.
- Do not pick up litter on any traveled portion of the street. Litter should be picked up only on the right-of-way (*the land secured and reserved to the public for highway purposes, sidewalks, utilities, etc*)
- Work as a group **facing oncoming** traffic at all times.
- Do not pick up hazardous materials such as car batteries, animal carcasses, or any other object that appears questionable. If you run into this situation, please call the Public Works Department at 623-222-6150 for city assistance.
- Know what you are picking up. Discarded chemical containers sometimes may be hazardous. Ask your supervisor for assistance.
- Do not pick up litter during hours that those agreed upon with your city representative.
- Do not distract motorists with horseplay or abrupt erratic movements. Horseplay of any kind is strictly forbidden. The streets can be potentially very dangerous.
- Anyone under the influence of alcohol or narcotics must be asked to leave the worksite.
- Keep away from any street construction or maintenance projects. City personnel will clean up those areas.
- Stay out of utility installations, culvers, and drainage structures.
- Litter pickup should be performed only in daylight hours and during good weather conditions.