

**CITY OF SURPRISE**

**PLANNING AND ZONING COMMISSION  
16000 North Civic Center Plaza  
Surprise, AZ 85374**

**December 5, 2013**

**MEETING MINUTES**

**CALL TO ORDER**

Vice Chair Steve Somers called the Planning and Zoning Commission Meeting to order at 6 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, December 5, 2013.

**ROLL CALL**

In attendance with Vice Chair Somers were Commissioners Matthew Bieniek, Ken Chapman, Peter Pervi, Jerry Hoyler, and Dennis Smith. Chair Jan Blair was absent.

**PLEDGE OF ALLEGIANCE**

**CURRENT EVENTS REPORT**

**STAFF REPORT**

Assistant City Manager Jeff Mihelich stated that the next Commission meeting is January 9<sup>th</sup>. As development continues to increase, holding 2 Commission meetings a month may be needed. Staff will keep you updated on the status of this.

The annual Surprise Party is this weekend at the 8-acre park near the stadium for anyone that would like to attend. This is a free event.

**CALL TO THE PUBLIC**

Vice Chair Somers called to the public to discuss any issues not noted on the agenda. Hearing no comments, Vice Chair Somers closed the call to the public.

**CONSENT AGENDA**

All items listed with an asterisk (\*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

## REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 1: Consideration and Action – Planning and Zoning Commission Minutes for November 7, 2013**

Commissioner Chapman made a motion to approve the **Planning and Zoning Commission Minutes for November 7, 2013**. Commissioner Smith seconded the motion. The motion passed with a vote of 4 ayes, 2 abstain (Bieniek, Smith) 1 absent (Blair).

- **Item 2: Consideration and Action –2014 Planning and Zoning Commission Work Plan.**

ACM Mihelich presented the work plan to the Commission.

Commissioner Hoyler made a motion to approve the **2014 Planning and Zoning Commission Work Plan**. Commissioner Smith seconded the motion. The motion passed with a vote of 6 ayes, 1 absent (Blair).

- **Item 3: Consideration and Action – Community Development Block Grant Public Service Application Scoring Rubric**

Neighborhood Services Supervisor Christina Ramirez presented the rubric to the Commission.

The commission had a few questions regarding the scoring and suggested a scoring change to the management of the program.

Commissioner Bieniek made a motion to approve the **Community Development Block Grant Public Service scoring rubric, as amended**. Commissioner Hoyler seconded the motion. The motion passed with a vote of 6 ayes, 1 absent (Blair).

## REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 4: Consideration and Action – FS13-414 Sprint Wireless communication Facility at Sun City Grand**

Planner Bart Wingard presented the project to the Commission. Staff recommended approval of **FS13-414, a conditional use permit for Sprint Wireless Communications Facility at Sun City Grand maintenance facility**.

Vice Chair Somers opened the Call to the Public. Hearing no comments, Vice Chair Somers closed the call to the public.

Commissioner Smith made a motion to approve **FS13-414, a conditional use permit for Sprint Wireless Communications Facility at Sun City Grand maintenance facility** and to adopt staff's findings of fact. Commissioner Bieniek seconded the motion. The motion passed with a vote of 6 ayes and 1 absent (Blair).

- **Item 5: Consideration and Action – FS13-416 Grand Vista**

Planner Nikki Arbeiter presented the project to the Commission. Staff recommended approval of **FS13-416, a minor general plan amendment for Grand Vista.**

The Commission discussed:

- Preservation of wild life corridors
- Schools in the area

In response to Commissioner Chapman, Wendy Reidel, representing the applicant, stated that the timing of the project has not yet been determined.

Vice Chair Somers opened the Call to the Public.

**Harlin Boor, resident** asked where the water supply will be coming from. Ms. Reidel stated that the development is tied into the city water supply.

Hearing no comments, Vice Chair Somers closed the call to the public.

Commissioner Pervi made a motion to recommend approval to the Mayor and Council **FS13-416, a minor general plan amendment for Grand Vista.** Commissioner Chapman seconded the motion. The motion passed with a vote of 6 ayes and 1 absent (Blair).

## **OTHER BUSINESS**

## **ADJOURNMENT**

Hearing no further business, Vice Chair Somers adjourned the Planning and Zoning Commission meeting at 6:44 p.m.

## **STAFF PRESENT:**

Assistant City Manager Jeff Mihelich, Deputy City Attorney Donna Bronski, Neighborhood Services Supervisor Christina Ramirez, Planner Hobart Wingard, Planner Nichole Arbeiter and Planning and Zoning Commission Secretary Deb Perry.

**COUNCIL MEMBERS PRESENT:** None

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Jeffrey J. Mihelich  
Assistant City Manager

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Steve Somers, Vice Chair  
Planning and Zoning Commission