

CITY OF SURPRISE

PLANNING AND ZONING COMMISSION

16000 North Civic Center Plaza

Surprise, AZ 85374

November 7, 2013

MEETING MINUTES

CALL TO ORDER

Chair Jan Blair called the Planning and Zoning Commission Meeting to order at 6 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, November 7, 2013.

ROLL CALL

In attendance with Chair Blair were Vice Chair Steve Somers and Commissioners Ken Chapman, Peter Pervi, and Jerry Hoyler. Commissioners Matthew Bieniek and Dennis Smith were absent.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

STAFF REPORT

Community and Economic Development Assistant Director Chris Boyd introduced the new Planning and Zoning Commission Member Peter Pervi and the new Deputy City Attorney Donna Bronski to the Commission.

The General Plan 2035 passed with a 72% yes vote. Congratulations and thank you to the Commission for their work on the General Plan.

CALL TO THE PUBLIC

Chair Blair called to the public to discuss any issues not noted on the agenda. Hearing no comments, Chair Blair closed the call to the public.

CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 1: Nomination and selection of the Planning and Zoning Commission Chair.**

Commissioner Chapman made a motion to nominate Jan Blair to the position of **Planning and Zoning Commission Chair**. Commissioner Hoyler seconded the motion. The motion passed with a vote of 5 ayes and 2 absent (Smith, Bieniek).

- **Item 2: Nomination and selection of the Planning and Zoning Commission Vice Chair.**

Commissioner Hoyler made a motion to nominate Steve Somers to the position of **Planning and Zoning Commission Vice Chair**. Commissioner Chapman seconded the motion. The motion passed with a vote of 5 ayes and 2 absent (Smith, Bieniek).

- **Item 3: Consideration and Action – Planning and Zoning Commission Minutes for September 5, 2013**

Vice Chair Somers made a motion to approve the **Planning and Zoning Commission Minutes for October 3, 2013**. Commissioner Hoyler seconded the motion. The motion passed with a vote of 3 ayes, 1 abstain (Pervi) and 2 absent (Bieniek, Smith).

- **Item 4: Discussion Only – Transportation Planning Update**

Assistant Director Boyd introduced the new Transportation Planning Manager Martin Lucero. Manager Lucero presented the transportation update to the Commission.

- **Item 5: Consideration and Action – Planning and Zoning Commission Semi Annual Report**

Assistant Director Boyd presented the report to the commission.

Commissioner Chapman made a motion to approve the **Planning and Zoning Commission Semi Annual Report to City Council**. Commissioner Hoyler seconded the motion. The motion passed with a vote of 5 ayes and 2 absent (Bieniek, Smith).

OTHER BUSINESS

- **Item 5: FS09-246 – Discussion Only – Zoning Text Amendment of the Surprise unified Development Code**

Planner Bart Wingard presented the project to the Commission.

ADJOURNMENT

Hearing no further business, Chair Blair adjourned the Planning and Zoning Commission meeting at 7:01 p.m.

STAFF PRESENT:

Assistant Director Chris Boyd, Deputy City Attorney Donna Bronski, Transportation Planning Manager Martin Lucero, Planner Hobart Wingard, and Planning and Zoning Commission Secretary Deb Perry.

COUNCIL MEMBERS PRESENT: None

Chris Boyd, Assistant Director
Community and Economic Development

Jan Blair, Chair
Planning and Zoning Commission