

CITY OF SURPRISE

PLANNING AND ZONING COMMISSION 16000 North Civic Center Plaza Surprise, AZ 85374

February 7, 2013

MEETING MINUTES

CALL TO ORDER

Chair Jan Blair called the Planning and Zoning Commission Meeting to order at 6 p.m. at the Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, February 7, 2013.

ROLL CALL

In attendance with Chair Blair were Vice Chair Steve Somers and Commissioners Matthew Bieniek, Ken Chapman, John Hallin, Dennis Smith, and Jerry Hoyler.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

STAFF REPORT

Community and Economic Development Assistant Director Chris Boyd stated that the General Plan 2035 draft document was put out for the 60-day review period on January 31st. There will be several presentations during this time period including MAG, GPAC and five of the city's boards and commissions.

CALL TO THE PUBLIC

Chair Blair opened the call to the public to discuss any issues not noted on the agenda. Hearing no comments, Chair Blair closed the call to the public.

CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 1: Consideration and Action - Planning and Zoning Commission Minutes for January 10, 2013.**

Vice Chair Somers made a motion to approve the **Planning and Zoning Commission Minutes for January 10, 2013**. Commissioner Hallin seconded the motion. The motion passed with a vote of 6 ayes and 1 abstain (Smith).

- **Item 2: Discussion Only – Presentation from Luke Air Force Base**

Rusty Mitchell, Luke Air force Base representative, gave a presentation regarding the noise contours.

In response to Vice Chair Somers, Mr. Mitchell stated the amount of fly time with the F-35 will be the same as the F-16.

- **Item 3: FS11-243 – Consideration and Action – Hope Community Church**

Planner Hobart Wingard presented the project to the Commission. Staff recommended approval of **FS11-243, a site plan for Hope Community Church**.

There was some discussion regarding:

- Coordination of traffic with the church across the street.
- Number of members and the proposed capacity of the church.
- Church parking area.

Commissioner Hallin stated his concerns with the parking on the site.

Commissioner Smith made a motion to approve **FS11-243, a site plan for Hope Community Church** and adopt staff's findings. Commissioner Bieniek seconded the motion. The motion passed with a vote of 6 ayes and 1 nay (Hallin).

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING

- **Item 4: Discussion Only – Public Service Grant Application Presentations**

Neighborhood Services Supervisor Christina Ramirez gave some background regarding the CDBG Public Services Grant and the application process.

Presentations were given by the following applicants:

- Central Arizona Shelter Services. Inc (CASS) – Billie Cowley
- Neighborhood Services Summer Youth Employment Program – Janeen Gaskins
- Benevilla - Family Resource Center – Jane Bruzzese
- St. Mary's Food Bank – Emergency Food Boxes – Rick Fresia
- Arizona Charter Academy – Summer Youth Basketball and Literacy Program - Stephanie Olsen

Chair Blair opened the call to the public. Hearing no comments, Chair Blair closed the call to the public

OTHER BUSINESS

ADJOURNMENT

Hearing no further business, Chair Blair adjourned the Planning and Zoning Commission meeting at 7:30 p.m.

STAFF PRESENT:

Community and Economic Development Assistant Director Chris Boyd, Assistant City Attorney Jim Gruber, Assistant to the Mayor Janeen Gaskins, Neighborhood Services Supervisor Christina Ramirez, Planner Hobart Wingard and City Clerk Sherry Aguilar.

COUNCIL MEMBERS PRESENT:

Chris Boyd
Assistant Director
Community and Economic Development

Jan Blair, Chair
Planning and Zoning Commission