

CITY OF SURPRISE

PLANNING AND ZONING COMMISSION 16000 North Civic Center Plaza Surprise, AZ 85374

January 10, 2013

MEETING MINUTES

CALL TO ORDER

Chair Jan Blair called the Planning and Zoning Commission Meeting to order at 6 p.m. at the Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, January 10, 2013.

ROLL CALL

In attendance with Chair Blair were Vice Chair Steve Somers and Commissioners Matthew Bieniek, Ken Chapman, John Hallin, and Jerry Hoyler. Commissioner Dennis Smith was absent.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

STAFF REPORT

Community and Economic Development Assistant Director Chris Boyd stated that Luke Air Force Base has confirmed their attendance at the February meeting to discuss noise contours.

AD Boyd introduced Planner Nichole Arbeiter who recently joined city staff. Planner Arbeiter gave a brief overview of her education and professional background.

CALL TO THE PUBLIC

Chair Blair opened the call to the public to discuss any issues not noted on the agenda.

Martha Bails, resident, stated that she attended the open house at Sun City Grand and there were only 5 charts available to view. She also expressed disappointment with the GPAC meeting that was recently held. Ms. Bails stated that she also has a concern with the landscaping in the medians by developers. In several areas Sisso trees had been planted and these trees grow to be 30' and will need to be pulled in the future.

Hearing no further comments, Chair Blair closed the call to the public.

CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 1: Consideration and Action - Planning and Zoning Commission Minutes for December 6, 2012.**

Chair Somers requested a change in the minutes to reflect that Chair Blair closed the meeting.

Commissioner Chapman made a motion to approve the **Planning and Zoning Commission Minutes for December 6, 2012, as amended.** Vice Chair Somers seconded the motion. The motion passed with a vote of 6 ayes and 1 absent (Smith).

- **Item 2: Discussion Only - General Plan Survey Results**

GIS Technician Ami Izzo presented the survey results to the Commission.

The Commission had a few questions and some discussion regarding the survey findings.

- **Item 3: FS11-312 - Discussion Only – General Plan Update**

Planner Vamshee Kovuru presented the project update to the Commission.

Topics included:

- Update Process
- General Plan Advisory Committee
- Planning Hierarchy
- 2030 vs 2035 document

There was some general discussion regarding the General Plan Update.

- **Item 4: Consideration and Action – Planning and Zoning Commission 2013 Work Plan**

Assistant Director Boyd presented the work plan to the Commission.

Commissioner Hoyler made a motion to approve the **Planning and Zoning Commission 2013 Work Plan.** Commissioner Bieniek seconded the motion. The motion passed with a vote of 6 ayes and 1 absent (Smith).

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING

OTHER BUSINESS

ADJOURNMENT

Hearing no further business, Chair Blair adjourned the Planning and Zoning Commission meeting at 7:12 p.m.

STAFF PRESENT:

Community and Economic Development Assistant Director Chris Boyd, Assistant City Attorney Jim Gruber, GIS Division Manager Lloyd Abrams, Planner Vamshee Kovuru, Planner Nichole Arbeiter, GIS Technician Ami Izzo, and Planning and Zoning Commission Secretary Deb Perry.

COUNCIL MEMBERS PRESENT:

Chris Boyd
Assistant Director
Community and Economic Development

Jan Blair, Chair
Planning and Zoning Commission