

**CITY OF SURPRISE
COMMUNITY AND RECREATION ADVISORY BOARD**

Meeting Minutes

December 17, 2012 / 6:00 PM

**Surprise City Hall – Council Overflow Room
16000 North Civic Center Plaza
SURPRISE, ARIZONA 85374**

CALL TO ORDER

A. Roll Call

CRS Board Members: Wayne Turner (Chair), Lou Provenzano (Vice Chair), Ronald Jensen, Mary Lou Youngblood, Mike Planeta and Mark Brown (absent)

City Staff: Mark Coronado, Paul Frie, Donna Miller and Heather Donaldson

B. Pledge of Allegiance

C. Current Events Reports

None

D. Staff reports

Paul Frie gave a staff report on youth sports; wrapping up winter season of baseball, softball, t-ball and volleyball; basketball registration has completed and it looks like we should have about 100 teams; we were up about 300 kids in soccer for a total of 1,400 participants, 80 kids in football for a total of 780 participants; numbers in t-ball up from 280 to 350 kids; up about 10% increase in every sport.

Mark Coronado reported that there were 6,000 attendees at the Surprise Party on Friday night and 11,000 on Saturday; we are considering a fast pass option for next year's Surprise Party. Spring Training tickets went on sale today (earlier than in the past). There was a Cactus League Press Conference this morning where it was announced that the Cactus League has an economic impact of \$632,000,000. We finalized agreement with Arizona Baseball Congress for a World Series, 3 events with room night guaranty. We will also have 4 other events for a total of 7 tournaments this summer projecting 2,000 to 3,000 room nights. The Special Olympics is looking at bringing Spring and Summer Games here. College Baseball Tournament will be held the second week of March. We will be hosting the Cactus League Lunch in Surprise this year which will coincide with the Mayor's Lunch.

CALL TO THE PUBLIC

None

CONSENT AGENDA

E. Approval of items on the Consent Agenda

No items were identified as consent agenda items.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – CITYWIDE – Consideration and action to approve the minutes of the September 24, 2012 CRS Advisory Commission meeting.

Motion to approve minutes – Lou Provenzano. 2nd by Mary Lou Youngblood. Five yes votes. Motion carried.

Item 2 – CITYWIDE – Update of the Heritage Park improvements located in Marley Park.

Joey Brazil of CRS introduced Tom McCullough, City of Surprise Public Works and Gerrald Adams with Perlman Architects of Arizona who reviewed the schedule and details of the Marley Park additional parking lot and restroom project. Mr. Adams presented the details of both components. The original parking lot will be extended to add an additional 35 spaces, 2 of which are ADA compliant. A restroom building will be constructed, also ADA compliant and with ADA access to the field. He presented a floor plan consisting of three components for the restroom building. There will also be a maintenance facility with a multipurpose room. Mark Coronado advised the commission that this meeting is one of two public meetings pursuant to the agreement with Marley Park, the 2nd of which will be with the Marley Park HOA. This project is being funded through HOA fees. The concession stand is a challenge right now and needs to go through the public process. It may be removed all together. Marley Park is sensitive to the possibility of additional trash, traffic, etc. that goes with a concession stand. Mr. McCullough presented a preliminary schedule of the project timeline.

Motion to formally approve the Marley Park restroom concept as displayed and amend the staff recommendation of no action - Lou Provenzano. 2nd by Ronald Jensen. Five yes votes. Motion carried.

Item 3 – CITYWIDE – Surprise Parks and Recreation Master Plan update.

Mark Coronado reported that we went to an RFP for proposal for the Master Plan. Fourteen people showed up for the pre-proposal meeting, however nobody submitted a proposal. There was a budget not to exceed \$50,000. Procurement came back to us wanting a first phase. We asked for it to go to a direct select with four individuals and asked them to turn in proposals by January 14, 2013. If the proposal comes back higher than the \$50,000 we have budgeted we will go to Mayor and Council with this commission's recommendation to ask that the additional funds be obtained in the next fiscal year budget.

Item 4 – CITYWIDE – Discussion of Community and Recreation Services Advisory Commission Budget and Capital Improvement priorities to be presented for the FY13/14 budget process.

Mark Coronado advised the Commission that there is about \$4,000,000 in the CRS CIP fund which the City Manager does not want us to utilize or even plan to utilize until we get a positive report back from the auditors. The Library fund was never touched and has a CIP balance of approximately \$4,500,000 which is available to be used now and has no restrictions. We will bring back a proposal for a possible library expansion at a future meeting. Mr. Coronado reviewed the CRS department supplementals. This commission needs to present the budget to Council in February. Funding options should be discussed during the January meeting. The commission was asked to prioritize and add to the supplementals presented this evening for the next meeting.

Item 5 – CITYWIDE – Discussion, consideration and possible action regarding the Supplemental Recommendation Form as provided in the Boards and Commission Handbook.

This item has been discussed during the last agenda item.

Item 6 – CITYWIDE – Consideration and Possible Action to Place Items on Future Agendas.

- Hall of Fame Nominations
- Budget / Wish List
- BYU Project Update
- Update on Club Sports

OTHER BUSINESS

None

ADJOURNMENT

Motion to adjourn by Mary Lou Youngblood, 2nd by Ronald Jensen. Five yes votes. Motion carried.

ATTEST:

Mark A. Coronado, Director
Community & Recreation Services

CERTIFICATION:

I, Heather Donaldson, Administrative Specialist for the City of Surprise Community and Recreation Services Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the CRS Board meeting held on December 17, 2012.

Heather Donaldson, Administrative Specialist