

CITY OF SURPRISE

PLANNING AND ZONING COMMISSION 16000 North Civic Center Plaza Surprise, AZ 85374

December 6, 2012

MEETING MINUTES

CALL TO ORDER

Chair Jan Blair called the Planning and Zoning Commission Meeting to order at 6 p.m. at the Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, December 6, 2012.

ROLL CALL

In attendance with Chair Blair were Vice Chair Somers and Commissioners Matthew Bieniek, Ken Chapman, John Hallin, Jerry Hoyler, and Dennis Smith.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

STAFF REPORT

Community and Economic Development Assistant Director Chris Boyd stated that Luke Air Force Base had originally planned to be here this evening but unfortunately had a last minute conflict. Staff will be working with them to attend a different meeting.

The next meeting is scheduled for January 10, 2013.

CALL TO THE PUBLIC

Chair Blair opened the call to the public to discuss any issues not noted on the agenda. Hearing no comments, the call to the public was closed.

CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 1: Planning and Zoning Commission Minutes for November 1, 2012.**

Vice Chair Somers requested amendments to the attendance line of the minutes.

Vice Chair Somers made a motion to approve the **Planning and Zoning Commission Minutes for November 1, 2012, as amended**. Commissioner Hallin seconded the motion. The motion passed with a vote of 6 ayes and 1 abstain (Bieniek).

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING

- **Item 2: FS12-309 – Consideration and action – Wireless Communications Facility**

Planner Bart Wingard presented the project to the Commission. Staff recommended approval of **FS12-390, a conditional use permit for a wireless communications facility at 15953 West Clearview Boulevard.**

In response to Vice Chair Somers, Planner Wingard stated that the new palm trees will be approximately 30' in height.

In response to Chair Blair, Planner Wingard stated that the closest cell tower is a half-mile to the North.

Chair Blair opened the call to the public. Hearing no comments, the call to the public was closed

Commissioner Bieniek made a motion to approve **FS12-309, a conditional use permit for a wireless communications facility at 15953 West Clearview Boulevard** and adopt staff's findings. Commissioner Hoyler seconded the motion. The motion passed with a vote of 7 ayes.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING

OTHER BUSINESS

ADJOURNMENT

Hearing no further business, Chair Blair adjourned the Planning and Zoning Commission meeting at 6:09 p.m.

STAFF PRESENT:

Community and Economic Development Assistant Director Chris Boyd, Assistant City Attorney Jim Gruber, Planner Hobart Wingard, and Planning and Zoning Commission Secretary Deb Perry.

COUNCIL MEMBERS PRESENT:

Chris Boyd
Assistant Director
Community and Economic Development

Jan Blair, Chair
Planning and Zoning Commission