

CITY OF SURPRISE

PLANNING AND ZONING COMMISSION 16000 North Civic Center Plaza Surprise, AZ 85374

October 4, 2012

MEETING MINUTES

CALL TO ORDER

Chair Jan Blair called the Planning and Zoning Commission Meeting to order at 6 p.m. at the Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, October 4, 2012.

ROLL CALL

In attendance with Chair Blair were Vice Chair Steve Somers and Commissioners Matthew Bieniek, Ken Chapman, John Hallin, Dennis Smith and Jerry Hoyler.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

STAFF REPORT

CALL TO THE PUBLIC

Chair Blair opened the call to the public to discuss any issues not noted on the agenda. Hearing no comments, Chair Blair closed the call to the public.

CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 1: Oath of Office.**

City Clerk Sherry Aguilar administered the ceremonial oath of office to extend the terms of Commissioners Jerry Hoyler, Dennis W. Smith and Steve Somers.

- **Item 2: Nomination and selection of Planning and Zoning Commission Chair**

ACM Mihelich led the commission through the nomination process for the Planning and Zoning Commission Chair.

Commissioner Somers nominated Jan Blair.

No other nominations were made.

A roll call vote was completed to elect Jan Blair to the position of Chair for the Planning and Zoning Commission. The nomination passed with a vote of 7 ayes.

- **Item 3: : Nomination and selection of Planning and Zoning Commission Vice Chair**

ACM Mihelich led the commission through the nomination process for the Planning and Zoning Commission Vice Chair.

Chair Blair nominated Steve Somers.

No other nominations were made.

A roll call vote was completed to elect Steve Somers to the position of Vice Chair for the Planning and Zoning Commission. The nomination passed with a vote of 7 ayes.

- **Item 4: Planning and Zoning Commission Minutes for September 6, 2012.**

Commissioner Chapman made a motion to approve the **Planning and Zoning Commission Minutes for September 6, 2012**. Commissioner Hoyler seconded the motion. The motion passed with a vote of 6 ayes and 1 abstain (Smith).

- **Item 5: FS12-221 – Consideration and action – Longhorn Steakhouse**

Planner Bart Wingard presented the project to the Commission. Staff recommended approval of **FS12-221, a site plan approval for Longhorn Steakhouse restaurant**.

In response to Chair Blair, Planner Wingard stated that the number of overall parking spaces did not change and has a shared parking agreement on the site to meet demand.

In response to Vice Chair Somers, **Perry Holiday, applicant**, stated that they hope to open the restaurant in 6 months.

Commissioner Hoyler made a motion to approve **FS12-221, a site plan approval for Longhorn Steakhouse restaurant** and adopt staff's findings. Commissioner Hallin seconded the motion. The motion passed with a vote of 7 ayes.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING

OTHER BUSINESS

In response to Chair Blair, ACM Mihelich stated that City Council plans on rolling out a formal training process for the recently approved Boards and Commission handbook.

ADJOURNMENT

Hearing no further business, Chair Blair adjourned the Planning and Zoning Commission meeting at 6:17 p.m.

STAFF PRESENT:

Assistant City Manager Jeff Mihelich, Deputy City Attorney Julie Kriegh, Planner Hobart Wingard, and Planning and Zoning Commission Secretary Deb Perry.

COUNCIL MEMBERS PRESENT:

Jeffrey J. Mihelich
Assistant City Manager

Jan Blair, Chair
Planning and Zoning Commission