

## **CITY OF SURPRISE**

### **PLANNING AND ZONING COMMISSION 16000 North Civic Center Plaza Surprise, AZ 85374**

**February 2, 2012**

### **SPECIAL MEETING MINUTES**

#### **CALL TO ORDER**

Chair Jan Blair called the Planning and Zoning Commission Meeting to order at 6 p.m. at the Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, February 2, 2012.

#### **ROLL CALL**

In attendance with Chair Jan Blair were Vice Chair Steve Somers and Commissioners Matthew Bieniek, Ken Chapman, John Hallin, Jerry Hoyler, and Dennis Smith.

#### **PLEDGE OF ALLEGIANCE**

#### **CURRENT EVENTS REPORT**

Commissioner Hallin stated that he attended a public input meeting on November 29, 2011 regarding cross walks and bike path ways. One topic of discussion was traffic around schools. The concern is that during child pick up times the area is very congested due to inadequate parking and the lack of on-street parking on collector streets adjacent to schools. Commissioner Hallin suggested that the Commission have a work session to discuss street cross section around schools.

#### **STAFF REPORT**

Community and Economic Development Assistant Director Chris Boyd stated that the 2030 General Plan is kicking off with an anticipated date for public vote of November 2013. Planner Adam Copeland will be attending the next meeting to conduct a visioning session with the Commission.

The bowling alley has new ownership and has started construction with a projected open date of Spring 2012.

#### **CALL TO THE PUBLIC**

Chair Blair called to the public to discuss any issues not noted on the agenda. Hearing no comments, Chair Blair closed the call to the public.

## CONSENT AGENDA

All items listed with an asterisk (\*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

## REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 1: Planning and Zoning Commission Minutes for November 9, 2011.**

Commissioner Chapman made a motion to approve the **Planning and Zoning Commission Minutes for November 9, 2011**. Commissioner Somers seconded the motion. The motion passed with a vote of 7 ayes.

## REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING

- **Item 2: FS11-315 – Consideration and action – Cash for Cans**

Planner Bart Wingard presented the project to the Commission. Staff recommended approval of **FS11-315, a conditional use permit for Cash for Cans**.

In response to Vice Chair Somers, Planner Wingard stated that the handicap space will be replaced adjacent to the facility.

Commissioner Hoyler suggested the addition of 2 bollards around the collection station to avoid someone running into it. Condition 'e' will read as follows:

Two (2) bollards evenly spaced along the flow of vehicular traffic will be installed adjacent to the collection station.

In response to Commissioner Hallin, Assistant Director Boyd stated that the frequency of cleaning the collection station is a business operation decision; however, if the station becomes blight or causes infestation, code enforcement would address the issue.

**Matthew Henson**, applicant, has been operating collection stations for 14 years. The stations are cleaned daily but steam cleaned every other month and every month during the summer. A service technician goes out to the site daily and cleans the bin and the area around the bin.

Chair Blair opened the Call to Public. Hearing no comments, Chair Blair closed the call to the public.

Commissioner Bieniek made a motion to approve **FS11-315, a conditional use permit for Cash for Cans** and adopt staff's findings; subject to conditions 'a' through 'e,' as amended. Commissioner Hallin seconded the motion. The motion passed with a vote of 7 ayes.

- **Item 3: FS11-316 – Consideration and action – Cash for Cans**

Planner Bart Wingard presented the project to the Commission. Staff recommended approval of **FS11-316, a conditional use permit for Cash for Cans.**

Commissioner Hoyler suggested the addition of 2 bollards around the collection station to avoid someone running into it. Condition 'd' will read as follows:

Two (2) bollards evenly spaced along the flow of vehicular traffic will be installed adjacent to the collection station.

Chair Blair opened the Call to Public. Hearing no comments, Chair Blair closed the call to the public.

Vice Chair Somers made a motion to approve **FS11-316, a conditional use permit for Cash for Cans** and adopt staff's findings; subject to conditions 'a' through 'd,' as amended. Commissioner Chapman seconded the motion. The motion passed with a vote of 7 ayes.

- **Item 4: FS10-275 – Consideration and action – Western Towing**

Planner Bart Wingard presented the project to the Commission. Staff recommended approval of **FS10-275, a rezone for Western Towing.**

In response to Commissioner Bieniek, Planner Wingard stated that the rezone is unique to this site and that there is no intention to rezone the entire area.

Chair Blair opened the Call to Public. Hearing no comments, Chair Blair closed the call to the public.

Commissioner Bieniek made a motion to recommend approval to the Mayor and City Council **FS10-275, a rezone for Western Towing** and adopt staff's findings. Commissioner Smith seconded the motion. The motion passed with a vote of 7 ayes.

## **OTHER BUSINESS**

## **ADJOURNMENT**

Hearing no further business, Chair Blair adjourned the Planning and Zoning Commission meeting at 6:30 p.m.

## **STAFF PRESENT:**

Community and Economic Development Assistant Director Chris Boyd, Assistant City Attorney Jim Gruber, Planner Hobart Wingard, Planner Hobart Wingard, and Planning and Zoning Commission Secretary Deb Perry.

**COUNCIL MEMBERS PRESENT:**

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Chris Boyd  
Assistant Director  
Community and Economic Development

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Jan Blair, Chair  
Planning and Zoning Commission