

CITY OF SURPRISE

PLANNING AND ZONING COMMISSION 16000 North Civic Center Plaza Surprise, Arizona 85374

October 5, 2010

REGULAR MEETING MINUTES

CALL TO ORDER

Chair Jan Blair called the Planning and Zoning Commission Meeting to order at 6 p.m. at the Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Tuesday, October 5, 2010.

ROLL CALL

In attendance with Chair Blair were Vice Chair Steve Somers and Commissioners Matthew Bieniek, Ken Chapman, John Hallin, and Dennis Smith. Commissioner Robert Rein was absent.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

STAFF REPORT

Director Jeff Mihelich stated that the final Village 1 plan was approved by City Council and staff will be taking the request for Commencement of Village 5 to City Council on Thursday.

Due to a light agenda, the November 2, 2010 meeting will be cancelled and the next Commission meeting will be held on December 7, 2010.

After some discussion the Commission agreed that due to the proximity to the holiday, the January 4, 2011 meeting should be moved to January 18, 2011.

CALL TO THE PUBLIC

Chair Blair called to the public to discuss any issues not noted on the agenda. Hearing no comments from the public, Chair Blair closed the call to the public.

CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 1: Planning and Zoning Commission Minutes for September 7, 2010.**

Commissioner Chapman made a motion to approve the **Planning and Zoning Commission Minutes for September 7, 2010**. Vice Chair Somers seconded the motion. The motion passed with a vote of 4 ayes, 2 abstain (Blair, Bieniek) and 1 absent (Rein).

- **Item 2: FS10-122 – Consideration and Action – Seventh-Day Adventist Church**

Planner Bart Wingard presented the project to the Commission. Staff recommended approval of **FS10-122, a site plan for Seventh-Day Adventist Church**.

In response to **John Stevens, applicant**, Assistant City Attorney James Gruber stated that regardless if the parking requirements meet the city code, the decision to approve or deny the project ultimately rests with the Commission. Mr. Stevens requested that the Commission remove conditions ‘i’ and ‘j’ since the parking requirements have been met.

There was discussion regarding the following items:

- Explanation of conditions ‘i’ and ‘j’
- Minimum and maximum parking requirements

Vice Chair Somers made a motion to approve **FS10-122, a site plan for Seventh-Day Adventist Church** and adopt staff’s findings, subject to conditions ‘a’ through ‘k’ as amended with the removal of conditions ‘i’ and ‘j’. Commissioner Smith seconded the motion. The motion passed with a vote of 6 ayes and 1 absent (Rein).

- **Item 3: FS10-154 – Consideration and Action – Brentwood Industries**

Planner Adam Copeland presented the project to the Commission. Staff recommended approval of **FS10-154, a site plan for Brentwood Industries**.

Commissioner Chapman made a motion to approve **FS10-154, a site plan for Brentwood Industries** and adopt staff’s findings; subject to conditions ‘a’ through ‘c.’ Commissioner Bieniek seconded the motion. The motion passed with a vote of 6 ayes and 1 absent (Rein).

OTHER BUSINESS

- **Item 3: LPD10-161– Discussion Only – Wildlife Linkages**

Planner Vineetha Kartha and **Dana Warnecke from Arizona Game and Fish Department** presented an overview regarding the Wildlife Linkages Plan

Chair Blair asked that this information be included in staff reports when project comes forward to Commission.

ADJOURNMENT

Hearing no further business, Chair Blair adjourned the regular Planning and Zoning Commission meeting at 7:02 p.m.

STAFF PRESENT:

Community and Economic Development Director Jeff Mihelich, Assistant City Attorney Jim Gruber, Assistant Community and Economic Development Director Chris Boyd, Planner Hobart Wingard, Planner Adam Copeland, Planner Vineetha Kartha, Administrative Specialist Cathy Rudder and Planning and Zoning Commission Secretary Deb Perry.

COUNCIL MEMBERS PRESENT: None

Jeffrey J. Mihelich, Director
Community and Economic Development

Jan Blair, Chair
Planning and Zoning Commission