

CITY OF SURPRISE

PLANNING AND ZONING COMMISSION 16000 North Civic Center Plaza Surprise, Arizona 85374

May 4, 2010

REGULAR MEETING MINUTES

CALL TO ORDER

Chair Jan Blair called the Planning and Zoning Commission Meeting to order at 6 p.m. at the at the Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Tuesday, May 4, 2010.

ROLL CALL

In attendance with Chair Blair were Commissioners Ken Chapman, John Hallin, Robert Rein, and Dennis Smith. Commissioner Matthew Bieniek was absent. Vice Chair Steve Somers arrived at 6:07 p.m.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

STAFF REPORT

Community and Economic Development Director Jeff Mihelich stated that business cards have been created in house and distributed for commissioners to use as they interact in the community.

The Commission may be asked to hold a second meeting in June. Once arrangements have been made, the commissioners will be contacted.

Due to some challenges with the public hearing notice, staff is requesting that the commission make a motion to continue items 3 and 4.

CALL TO THE PUBLIC

Chair Blair called to the public to discuss any issues not noted on the agenda. Hearing no comments from the public, Chair Blair closed the call to the public.

CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING

- **Item 3: FS10-003 – Discussion Only – Major Amendment to the 2030 General Plan to Update the Transportation Plan**

Commissioner Rein made a motion to continue to June 1, 2010, the public hearing for **FS10-003, a major amendment to the City of Surprise 2030 General Plan to update the transportation plan**. Commissioner Chapman seconded the motion. The motion passed with a vote of 6 ayes and 2 absent (Bieniek, Somers).

- **Item 4: FS10-025 – Discussion Only – Request to Update and Adopt the 2030 General Plan and Submit for Vote in 2011**

Commissioner Chapman made a motion to continue to June 1, 2010, the public hearing for **FS10-025, a request to update and adopt the 2030 General Plan and submit the General Plan to vote in 2011**. Commissioner Rein seconded the motion. The motion passed with a vote of 6 ayes and 2 absent (Bieniek, Somers).

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 2: FS10-075 – Consideration and Action – Surprise Funeral Home**

Planner Bart Wingard presented the project to the Commission. Staff recommended approval of **FS10-075, a site plan for Surprise Funeral Home**, subject to conditions ‘a’ through ‘f.’

In response to Commissioner Rein, Planner Wingard stated that a public hearing was not held for this project because the use is principally permitted.

In response to Commissioner Hallin, Director Mihelich stated that all city and state requirements for accessibility parking would be met.

There was some discussion regarding:

- Noise from adjacent businesses.
- Bell Road traffic.
- Parking within the development.

Commissioner Hallin made a motion to approve **FS10-075 Surprise Funeral Home** and adopt staff’s findings, subject to conditions ‘a’ through ‘f.’ Commissioner Somers seconded the motion. The motion passed with a vote of 4 ayes, 2 nays (Smith, Rein) and 1 absent (Bieniek).

- **Item 1: Planning and Zoning Commission Minutes for April 6, 2010.**

Commissioner Hallin made a motion to approve the **Planning and Zoning Commission Minutes for April 6, 2010**. Commissioner Smith seconded the motion. The motion passed with a vote of 6 ayes and 1 absent (Bieniek).

OTHER BUSINESS

ADJOURNMENT

Hearing no further business, Chair Blair adjourned the regular Planning and Zoning Commission meeting at 6:20 p.m.

STAFF PRESENT:

Community and Economic Development Director Jeff Mihelich, Assistant City Attorney Jim Gruber, Planner Bart Wingard, and Planning and Zoning Commission Secretary Deb Perry.

COUNCIL MEMBERS PRESENT: None

Jeffrey J. Mihelich, Director
Community and Economic Development

Jan Blair, Chair
Planning and Zoning Commission