

**CITY OF SURPRISE
COMMUNITY & RECREATION SERVICES ADVISORY BOARD**

DRAFT Meeting Minutes

December 08, 2009 / 6:30 PM
SURPRISE RECREATION CAMPUS
15960 N. BULLARD
SURPRISE, ARIZONA 85374

CALL TO ORDER: 6:36pm

A. Roll Call

CRS Board Members: Wayne Turner - Chair, Ron Jensen – Vice Chair, Mary Lou Youngblood, Mark Brown, Lou Provenzano, Melissa Sturtevant (absent), Mike Hawkins (absent),

Ex-Officio Members: None present

City Staff: Mark Coronado, Melissa Miller, Donna Miller, Joe Kennedy, Tara Combs, Dana Garr

B. Pledge of Allegiance

C. Current Events Reports – none

D. Staff Reports – an action item will be going before Mayor and Council regarding the Dysart Unified School District (DUSD) fee schedule. The district has presented a lesser fee structure but a \$40,000-\$100,000 potential impact still exists. Options to further reduce costs include waiving the option to have a DUSD Site Specialist present, but that may not be in the city's best interest. Other complementary items include staffing minimums for every field in use was customary and the board has thanked that to allow for a Site Specialist to roam the fields rather than be assigned to each field. Utility costs, etc. still exist. Going to council will create a participant fee to be cost neutral so we don't absorb more to maintain cost recovery ratios. The public will be notified. The city uses DUSD facilities 4 to 1 and providing information regarding the increase will provide notification that the city is not just trying to raise fees.

An update regarding the dog park was provided and the city will consider requesting a capital improvement project for another park in the future.

Staff received legal opinion that proper posting of signage regarding designated on-leash and off-leash areas was sufficient to support existing ordinances regarding animals not in direct control of their handlers. Concern regarding the 8 acres where programs are held was discussed due to several dog owners allowing their animals to roam freely.

Legal opinion regarding the use of the word "Surprise" on programs not offered by the city was that the word is not proprietary and there was no violation provided that affiliation with the City of Surprise was being advertised.

Staff will update the status of the pass program at the next meeting.

Mr. Jensen commented that Surprise Party was excellent and that the balloons and sky divers were great. Mr. Coronado advised that new features were being explored and that more festival activities on Friday night would add more energy in the street. Ms. Youngblood asked if the fireworks could be scaled back. Mr. Coronado replied that it is hard to find a place to fire them as Surprise Partners no longer grants permission for the city to use their land. The smaller bursts tend to take longer than the larger displays.

CALL TO THE PUBLIC

No requests to speak.

CONSENT AGENDA

E. Approval of items on the Consent Agenda

No items were identified as consent agenda items.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – CITYWIDE – Approval of meeting minutes from September 15, 2009.

Motion to approve Ron Jensen, seconded by Mary Lou Youngblood. 0 opposed. Motion passed.

Item 2 – CITYWIDE – Distribution of the final fee structure that will be presented to council by Management and Budget.

Fees will be reviewed annually by mayor/council who is sensitive that facilities should be available.

Item 3 – CITYWIDE – City Stage Rental.

The new stage rental policy and process was presented. Rentals will be based on a 24hour period. Mr. Jensen commented that in his experience the fees were not out of line. Motion to approve Mary Lou Youngblood, seconded by Lou Provenzano. 0 opposed. Motion passed.

Item 4 – CITYWIDE – Consideration and action to approve proposed facility rules for conduct at the Surprise Tennis and Racquet Complex (STRC).

Though rules have posted and mirror our other facilities (except for the Tennis specific items), this is the first time they have been formally adopted. The tennis specific rules are geared to ensure we aren't subsidizing instructors and allowing competition in the facility. Upon board approval, the rules will be effective January 1, 2010 with signage to follow. Motion to approve Lou Provenzano, seconded by Ron Jensen. 0 opposed. Motion passed.

OTHER BUSINESS

Mr. Coronado shared that he will be the interim Economic Development Director until a new one is chosen; at least through the budget process - potentially six months to one year. He fully intends to stay in Parks and Recreation at the City of Surprise. The structure of the department is the largest aspect to understand how we develop professional opportunities. It is only due to the great staff at CRS that this can be accomplished as approximately ten hours per week will be devoted to economic development. At the next CRS board meeting, the significant budget reductions being considered will be shared. Ms. Youngblood asked if an economic development committee will be formed. Mr. Coronado advised that he liked the idea and that more information would be shared instead of developed in a silo.

ADJOURNMENT – Meeting adjourned at 7:35pm. The next meeting will be February 9, 2010 at 6:30pm.

Motion to adjourn by Mary Lou Youngblood, seconded by Lou Provenzano.

ATTEST:

Mark Coronado, Director

CERTIFICATION:

I, Dana Garr, Analyst for the City of Surprise Community and Recreation Services Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the CRS Board meeting held on December 8, 2009.

Dana Garr, Analyst

POSTED:

TIME:

Linda Stevens, Deputy City Clerk

SPECIAL NOTE: Individuals needing reasonable accommodations, such as large print materials and oral/ ASL interpreters, should contact the Disability Advocate at **623.222.3821** (Voice) or **623.222.3802** (TTY/VP) at least three (3) business days prior to the event so arrangements can be made.