



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, December 11, 2019
16000 North Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Local Board – Police Meeting held at 10:30 a.m. Wednesday, December 11, 2019. The meeting was held in City Hall, Council Overflow Conference Room.

A. Call To Order:

Chair Hall called the meeting to order at 10:34 a.m.

- B. Roll Call:** Skip Hall, Chairperson & Citizen Board Member – Present
Chandler Brown, Citizen Board Member – Present
Jim Conner, Citizen Board Member – Present
Ian Murton, Employee Board Member – Police Dept. – Present
Severin Hall, Employee Board Member- Police Dept. – Present

In attendance: Kirsten Riege, Interim Board Secretary
Carrie O'Brien, Board Attorney

C. Pledge of Allegiance: Completed

D. Current Events Reports: None

E. Staff Reports: None

F. Call to the Public: None

Consent Agenda:

- #1.** Discussion and action pertaining to approval of PSPRS Local Board - Police November 13, 2019 meeting Minutes. - **Approved** as amended.

Motion: Conner
Second: Murton

Opposed: None

Skip Hall - voted yes
Jim Conner- voted yes
Chandler Brown - abstained
Ian Murton - voted yes
Severin Hall - voted yes

Mr. Murton opened discussion noting errors in the minutes. Mr. Conner's name had been stated as Mr. Cannon on pages 5, 6 and 7. Mrs. Riege noted the corrections and the minutes were approved as amended.



Regular Agenda:

#2. Consideration and action pertaining to a vote to appoint Kirsten Riege as Board Secretary. – Tabled

Mr. Severin Hall opened discussion stating that since the Board was still in the process of reviewing bylaws and statues that it might be best to table this until a later date, preferably after the 2020 PSPRS Annual Conference to be held on January 22, 2020. Ms. O'Brien confirmed that the local Fire Board had also tabled this motion until a later date.

Mr. Severin Hall made a motion to table the vote on nominating and confirming Kirsten Riege as the Local Board Secretary.

Motion: Severin Hall
Second: Murton
Opposed: One

Skip Hall - voted yes
Chandler Brown - voted yes
Jim Conner - voted nay
Ian Murton- voted yes
Severin Hall- voted yes

#3. Discussion and review of records exempt from public view regarding Mr. Richard Yost.

Mr. Murton made a motion that the board adjourn to Executive Session to review the confidential medical records exempt from public view.

Motion: Murton
Second: Brown
Opposed: None

Skip Hall - voted yes
Chandler Brown - voted yes
Jim Conner - voted yes
Ian Murton- voted yes
Severin Hall- voted yes

The Board reconvened to regular session at 10:52 am.

Mr. Murton made a motion that the board adjourn to Executive Session to receive legal advice regarding the accidental disability application of Mr. Richard Yost.

Motion: Murton



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Second: Severin Hall
Opposed: None

Skip Hall - voted yes
Chandler Brown - voted yes
Jim Conner - voted yes
Ian Murton- voted yes
Severin Hall- voted yes

The Board reconvened to regular session at 11:05 am

#4. Consideration and action pertaining to the Accidental Disability Retirement application and IME summary for Richard Yost – Tabled

Mr. Severin Hall made a motion to table a decision on the application of Richard Yost pending the submission of the psychiatrist's written IME report.

Motion: Severin Hall
Second: Conner
Opposed: None

Skip Hall - voted yes
Chandler Brown - voted yes
Jim Conner - voted yes
Ian Murton- voted yes
Severin Hall- voted yes

#5. Other Business -

Mr. Murton addressed the Board requesting items be added to the agenda for the December 19, 2019 local Police Board meeting. The agenda items are:

- Nomination and selection of a Vice Chair
- Addressing conflicts of interest
- The removal of previous board member Don Jeffrey

Additional items that Mr. Murton referenced are agenda items for the Joint Local Fire and Police Boards meeting to be held at 9:00 am on December 19, 2019. Those agenda items are:

- Review and comparison of State statute and local Board bylaws
- Establishing a vetting system for selecting personnel for the Board Secretary and Legal Counsel positions

Ms. O'Brien stated that she will reach out to PSPRS to ensure the Board is addressing items mentioned in the PSPRS letter to the Board dated November 12, 2019. Ms.



O'Brien will be prepared with recommendations if there are conflicts between State statute and local Board bylaws.

Mr. Conner stated that he had not received a copy of the letter from PSPRS. Mrs. Riege distributed additional copies of the letters to the Board. Some members stated they had received the letter in a digital format. Mrs. Riege will ensure that PSPRS has a current list of Board members.

The Board agreed on a process to add agenda items to upcoming meetings when items are proposed outside of a board meeting. One member may request an agenda item and it can be put on the agenda if a second board member approves the item. The process of having a second signer was agreed upon by all board members.

#6. Adjournment:

Mr. Severin Hall made a motion to adjourn the meeting at 11:11 a.m. – **Approved**

Motion: Severin Hall
Second: Brown
Opposed: None

Skip Hall - voted yes
Jim Conner- voted yes
Chandler Brown - voted yes
Ian Murton- voted yes
Severin Hall - voted yes



Skip Hall, Chairperson



Chandler Brown, Board Member - Citizen

Jim Conner, Board Member -Citizen



Severin Hall, Board Member -/Police Dept.



Ian Murton, Board Member - Police Dept.



Kirsten Riege, Interim Board Secretary