

CITY OF SURPRISE

**HEALTH BENEFITS TRUST FUND BOARD
16000 North Civic Center Plaza
Surprise, AZ 85374**

August 28, 2019

MEETING MINUTES

CALL TO ORDER

Chair Gwen Skorupan called the Health Benefits Trust Fund Meeting to order at 4:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, August 28, 2019.

ROLL CALL

In attendance were Chair Gwen Skorupan, Vice Chair Aaron Bacon, Board Member William Coniam, Board Member Andrea Davis, and Board Member Renee Pastor (arrived after roll call).

STAFF PRESENT:

Donna Meuse, Human Resources Manager; Lisa Angelini, Human Resources Director; Nicholas Sarpy, Accounting Manager; Jennifer Medina, Financial Management Analyst Senior; Julie Ralls, Senior Financial Analyst; Bretton Jeziorski, Workers' Comp Senior Claims Adjuster; Harold Brady, PS Legal Advisor; Laura Roybal, Administrative Services Assistant.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action to approve the June 5, 2019 Health Benefits Trust Fund Board Meeting Minutes.

- Board Member Bacon made a motion to approve the minutes. Board Member Davis seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and update from Blue Cross Blue Shield

- Christie Thomas, Strategic Relationship Executive, Blue Cross Blue Shield, gave a presentation regarding utilization and upcoming enhancements to the Blue Cross Blue Shield program.

Item 3: Presentation and discussion of CBIZ Consulting FY2019 3rd Quarter Report.

- Michael Barberio presented CBIZ Consulting's 4th Quarter Report for FY2019.

Item 4: Presentation and discussion of the city's unaudited Employee Healthcare and Worker's Compensation Self Insurance Funds Financial Report for FY2019 3rd Quarter.

- Nicholas Sarpy, Accounting Manager, presented the 4th Quarter Financial report for FY2019.

Item 5: Discuss how premiums are set and administered.

- Michael Barberio provided an explanation and presentation regarding the algorithms used to set the medical premiums. Board member Pastor stated that she was more concerned with how the premiums were set for Workers' Compensation than medical premiums. A discussion was had about recalculating the Workers' Compensation premiums

Item 6: Consideration and action pertaining to placing items on future agenda.

- Board member Pastor requested that we revisit the calculation and department disbursement of Worker's Compensation insurance premiums, after some research and review, with the offer of assisting Brett Jeziorski with the requested review and analysis.

OTHER BUSINESS

None

ADJOURNMENT

Board Member Coniam made a motion to adjourn the meeting. Board Member Pastor seconded the motion. Hearing no further business, Chairperson Skorupan adjourned the Health Benefits Trust Fund meeting at 5:06 p.m.

Gwen Skorupan, Chair
Health Benefits Trust Fund Board