



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – FIRE**
Minutes, Wednesday, March 11, 2020
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Local Board – Fire Meeting held at 9:15 a.m. Wednesday, March 11, 2020. The meeting was held in City Hall, Council Overflow Room.

A. Call To Order

Chair Hall called meeting to order at 9:35 a.m.

B. Roll Call: Skip Hall, Chairperson – Present
Chandler Brown, Citizen Board Member – Present
Christopher Preest, Fire Department – Present
Rick Valdez, Fire Department – Present

Jim Conner, Citizen Board Member – Absent

In attendance: Vicki Moss, Human Resources Manager
Carrie O'Brien, Board Attorney
Ariana Reyna, Sr. Human Resources Analyst

C. Pledge of Allegiance – Completed

D. Current Events Reports - None

E. Staff Reports – None

F. Call to the Public – None

Consent Agenda:

- 1. Consideration and Actions pertaining to the review and approval of the February 12, 2020 PSPRS Local Fire Board Meeting Minutes**
Before moving to approve meeting minutes, Christopher Preest asked about the approval of meeting minutes for Executive session. There is clarification made that in order to approve Executive session meeting minutes, the Board would actually have to go into Executive session, approve the minutes, then return to regular session.



Motion: Christopher Preest
Second: Rick Valdez
Opposed: None

Regular Agenda:

2. Considerations and Actions pertaining to the enrollment into the Deferred Retirement Option Plan (DROP) for George Reitz

Christopher Preest addressed that in the past, the Board would be informed of when members purchased prior service credit through PSPRS. Rick Valdez stated that this information helped Fire Administration forecast upcoming retirements and the need to fill potential vacancies. The concern was having the board approve a member application without knowing if the prior credited services had been accounted for. Vicki Moss explained that the Board Secretary is typically responsible for verifying the pension calculation which requires all service to be accounted for and that it is reconciled with PSPRS records before it is presented to the board. Vicki Moss suggested that to meet the board's request, a copy of the calculation sheet could be included that illustrated the amount of credited service (if any) outside of the City of Surprise. The Board continued to discuss that this would be done for information purposes only and not an action item. The Board pointed out that verbiage on PSPRS Form P4 DROP application is outdated. Vicki Moss informed the Board that she could not alter the language on any of the PSPRS forms. The Board confirmed that based on George Reitz years of credited service, that he was a Tier 1 member. The Board made a motion to table the acceptance of the DROP application pending documentation that verifies the amount of prior service for George Reitz.

Motion to *table* acceptance of DROP: Christopher Preest
Second: Rick Valdez
Opposed: None

3. Executive session to review Medical Information on new recruits

Motion: Chair Hall
Second: Christopher Preest
Opposed: None

PSPRS City of Surprise Fire Board entered Executive Session at 9:51 a.m.

Motion to end E-Session at 9:58 a.m: Chandler Brown
Second: Rick Valdez
Opposed: None



4. Amended Considerations and Actions pertaining to the acceptance of eight (8) new firefighters, without preexisting conditions, into the PSPRS System

Original agenda item read: Considerations and Actions pertaining to the acceptance of nine (9) new firefighters, without preexisting conditions, into the PSPRS System. After discussing medical information on new recruits during Executive Session, Vicki Moss stated that there are eight (8) new firefighters without preexisting condition and two (2) with preexisting conditions being approved into the PSPRS Board. New firefighters approved into PSPRS Board without a preexisting condition are Charles A. Deschenes, Luke W. Gaffey, Oliver M. O'Hannon, Sean C. Harris, Jacob E. Johnson, Justine C. Lozania, Anthony R. Pando, and Bradley R. Sawin.

Motion to approve: Christopher Preest

Second: Chandler Brown

Opposed: None

5. Amended Considerations and Actions pertaining to the acceptance of two (2) new Firefighters, with a preexisting condition(s) into the PSPRS system

Original agenda item read: Considerations and Actions pertaining to the acceptance of one (1) new Firefighter, with a preexisting condition(s) into the PSPRS system. After discussing medical information on new recruits during Executive Session, Vicki Moss stated that there are eight (8) new firefighters without preexisting condition and two (2) with preexisting conditions being approved into the PSPRS Board. New firefighters approved into PSPRS Board with preexisting conditions as noted during Executive Session are Richard Hernandez and Cody W. Kimes.

Motion to approve: Christopher Preest

Second: Chandler Brown

Opposed: None

6. Discussion and Action pertaining to the comparison of the PSPRS Local Fire Board Bylaws against the PSPRS Revised Model Uniform Rules

Christopher Preest asked if the Board had any other questions besides adding language that states "business" to five (5) days in current bylaws related to adding items to agenda as depicted in Section B, item 5 to which the answer was no. Motion made to rescind current Fire bylaws and move to approve the adoption of bylaws to model PSPRS Revised Model Uniform Rules.



Motion to approve: Chandler Brown

Second: Christopher Preest

Opposed: None

7. Discussion and Action pertaining to the retention of the legal services being provided by Carrie O'Brien to the PSPRS Local Fire Board

The Board agreed to *table* this item until subcommittee comes back with a recommendation.

Motion to approve: Chandler Brown

Second: Rick Valdez

Opposed: None

8. Discussion pertaining to the Board Secretary position

The Board agreed to *table* this item until subcommittee comes back with a recommendation.

Motion to approve: Rick Valdez

Second: Christopher Preest

Opposed: None

9. Discuss and review sub-group committee annual review of previously accepted medical retiree cases, to include original application and cause of injury

After sending out agenda to Board, Vicki Moss stated that she learned that this was a pending item since back in June 2019. Apparently, it was brought back to the Board's attention in September 2019 and it was *tabled* for a November meeting that did not happen. December meetings came and this wasn't on the agenda. Moreover, the January meeting didn't happen, hence, the reason why this is being listed as an item for discussion to address and close.

Motion to go into Executive session to discuss this item and get legal counsel on how to proceed: Christopher Preest

Second: Chandler Brown

Opposed: None

PSPRS City of Surprise Fire Board enters Executive Session at 10:05 a.m.

Motion to end E-Session at 10:15 a.m.: Chandler Brown

Second: Christopher Preest

Opposed: None

G. Other Business and Future Agenda Items – None



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H. Executive Session – None

I. Adjournment

Motion to adjourn at 10:16 a.m. – APPROVED -

Motion: Rick Valdez

Second: Chandler Brown

Opposed: None

A handwritten signature in cursive script, appearing to read "Skip Hall", written over a horizontal line.

Skip Hall, Chair

A handwritten signature in cursive script, appearing to read "Vicki L Moss", written over a horizontal line.

Vicki L Moss, Human Resources

ATTEST:

CERTIFICATION:

I, Vicki L Moss, Human Resources Manager for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct minutes of the PSPRS Local Police Board Meeting of **Wednesday, March 11, 2020**.

A handwritten signature in cursive script, appearing to read "Vicki L Moss", written over a horizontal line.

Vicki Moss, Human Resources