



**PUBLIC SAFETY RETIREMENT SYSTEM  
CITY OF SURPRISE LOCAL BOARD – POLICE**  
Minutes, Wednesday, March 11, 2020  
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Police Board Meeting held at 10:15 a.m. Wednesday, March 11, 2020. The meeting was held in City Hall, Council Overflow Room.

**A. Call To Order**

Chair Hall called meeting to order at 10:26 a.m.

**B. Roll Call:** Skip Hall, Chairperson – Present  
Chandler Brown, Citizen Board Member – Present  
Ian Murton, Police Department – Present  
Severin Hall, Police Department – Present

Jim Conner, Citizen Board Member – Absent

**In attendance:** Vicki Moss, Human Resources Manager  
Carrie O'Brien, Board Attorney  
Ariana Reyna, Sr. Human Resources Analyst

**C. Pledge of Allegiance** – Completed

**D. Current events and reports** – None

**E. Staff Reports** – None

**F. Call to the Public** – None

**Consent Agenda:**

- 1. Considerations and Actions pertaining to the review and approval of the February 12, 2020 PSPRS Local Police Board Meeting Minutes**

**Motion to Approve:** Ian Murton

**Second:** Chandler Brown

**Opposed:** None

**Regular Agenda:**

- 2. Executive session to review medical records of five (5) new recruits**

**Motion to enter Executive Session at 10:28 a.m.:** Chandler Brown



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**Second:** Ian Murton  
**Opposed:** None

PSPRS City of Surprise Police Board made a motion to go back to regular session at 10:31 a.m.

**Motion:** Severin Hall  
**Second:** Ian Murton  
**Opposed:** None

**3. Consideration and Actions pertaining to the acceptance of five (5) new police officers into the PSPRS system**

New Police Officers approved into the PSPRS Board with no preexisting conditions are Ann M. Huskey, Travis J. Karpuleon, and Jerry L. Rodney. New Police Officers approved into the PSPRS Board with preexisting conditions as noted during Executive Session are Matthew P. Bryll and Melissa Chavez.

**Motion:** Ian Murton  
**Second:** Severin Hall  
**Opposed:** None

**4. Discussions and Actions pertaining to the comparison of the PSPRS Local Police Board Bylaws against the PSPRS revised Model Uniform Rules**

The Board mentioned making the change to verbiage in Section B, item 5 related to language that states “business” to five (5) days in current bylaws related to adding items to future meeting agendas.

Ian Murton suggests *tabling* item for next meeting to further review bylaws for consideration to approve. The Board entered into discussion regarding statute changes after 90 days from when legislative session ends. There was additional discussion pertaining to dictating mandatory training for the PSPRS Board Secretary and board members. However, the Board does not want to have issues in the future for enforcing something in their bylaws that is out of compliance with PSPRS revised Model Uniform Rules. Instead, there can be language recommending ongoing training rather than making it mandatory.

Ian Murton withdraws his motion to table item for future approval. Board moved forward with approving changes pending adding verbiage of five business days.



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**Motion:** Severin Hall  
**Second:** Chandler Brown  
**Opposed:** None

**5. Discussion and Actions pertaining to the retention of the legal services being provided by Carrie O'Brien to the PSPRS Local Police Board**

The Board asks to *table* this item until the subcommittee goes through their process and makes a recommendation.

**Motion:** Chandler Brown  
**Second:** Ian Murton  
**Opposed:** None

**6. Discussion and Considerations pertaining to the Board Secretary Position**

The Board asks to *table* this item until the subcommittee makes a recommendation.

**Motion:** Chandler Brown  
**Second:** Ian Murton  
**Opposed:** None

**7. Discussions and review pertaining to sub-group committees annual review of all previously accepted medical retiree cases, to include original application and cause of injury**

Ian Murton stated that subcommittee was created to review disability cases and send individuals for reassessments but at the time of review, the subcommittee didn't have any paperwork. The subcommittee requested for that documentation and is still waiting to receive paperwork. Chair Hall addressed Carrie in seeking advice on what is the best path to take. Carrie advises that if the Board wishes to ask for legal counsel on how to proceed, the Board should entertain a motion to go into Executive Session.

**Motion to enter Executive Session:** Chandler Brown  
**Second:** Severin Hall  
**Opposed:** None

PSPRS City of Surprise Police Board made a motion to go back to regular session at 10:44 a.m.



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**Motion:** Severin Hall  
**Second:** Chandler Brown  
**Opposed:** None

**G. Other Business and Future Agenda Items**

The Board reemphasized the need to revisit items that need follow up as in obtaining information on current disabilities and for the Board Secretary to look into member appointed terms as depicted in City Clerk's website.

**H. Executive Session – None**

**I. Adjournment**

**Motion to adjourn at 10:46 a.m. – APPROVED -**

**Motion:** Chandler Brown  
**Second:** Ian Murton  
**Opposed:** None

Skip Hall, Chair

Vicki L Moss, Human Resources

ATTEST:

CERTIFICATION:

I, Vicki L Moss, Human Resources Manager for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct minutes of the PSPRS Local Police Board Meeting of **Wednesday, March 11, 2020.**

Vicki Moss, Human Resources