

CITY OF SURPRISE

HEALTH BENEFITS TRUST FUND BOARD 16000 North Civic Center Plaza Surprise, AZ 85374

March 3, 2021

MEETING MINUTES

CALL TO ORDER

Chair Aaron Bacon called the Health Benefits Trust Fund Meeting to order at 3:03 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, March 3, 2021.

ROLL CALL

In attendance were Chair Aaron Bacon, Board Member William Coniam, Board Member Candice Rachal, and Board Member Andrea Davis. Vice Chair Renee Pastor was absent (excused).

STAFF PRESENT:

Paige Gearheart, Human Resources Manager; Lisa Angelini, Human Resources Director; Lindsey Steinhoff, Human Resources Analyst - Senior; Digger Oster, Risk Manager - Senior; Thomas Partin, Workers' Comp Claims Adjuster; Jennifer LaRoque, Public Safety Legal Attorney; Jennifer Medina, Financial Management Analyst – Senior; Julie Ralls, Accountant – Senior; Laura Roybal, Administrative Services Assistant.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

Digger Oster introduced the board's new legal advisor, Jennifer LaRoque.

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action to approve the December 2, 2020 and January 14, 2021 Health Benefits Trust Fund Board Meeting Minutes.

- Board Member Coniam made a motion to approve the minutes. Board Member Davis seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2021 2nd Quarter Report.

- Michael Barberio presented CBIZ Consulting's FY2021 2nd Quarter Report.

Item 3: Presentation and discussion pertaining to the City's unaudited Employee Healthcare and Worker's Compensation Self Insurance Funds Financial Report for FY2021 2nd Quarter.

- Andrea Davis, Finance Director, presented the FY2021 2nd Quarter Financial Report.

Item 4: Consideration and action pertaining to approval of the recommended FY2022 Health Benefit Trust Fund Budget.

- Jennifer Medina presented the recommended budget for the Health Benefit Trust Fund for FY2022.
- Board Member William Coniam made a motion to approve the FY2022 Health Benefit Trust Fund Budget. Board Member Rachal seconded the motion. Motion passed.

Item 5: Consideration and action pertaining to approval of the recommended FY2022 Workers' Compensation Plan Budget.

- Digger Oster presented the recommended budget for the Workers' Compensation plan for FY2022.
- Board Member Rachal made a motion to approve the FY2022 Workers' Compensation Plan Budget. Board Member Davis seconded the motion. Motion passed.

Item 6: Discussion regarding electronic attendance for future board meetings.

- Chairman Bacon stated that he is very much a proponent of electronic attendance for future board meetings. Board Member Davis restated that the attendance policy is mandated by the Boards and Commissions Handbook, not a board specific policy, and that it is decided by City Council. Chairman Bacon said he would try to go before City Council to request a change to the attendance policy in the Boards and Commissions Handbook.

OTHER BUSINESS

None

ADJOURNMENT

Board Member Davis made a motion to adjourn the meeting. Board Member Coniam seconded the motion. Hearing no further business, Chair Aaron Bacon adjourned the Health Benefits Trust Fund meeting at 3:58 p.m.

Aaron Bacon, Chair
Health Benefits Trust Fund Board

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