

CITY OF SURPRISE

**HEALTH BENEFITS TRUST FUND BOARD
16000 North Civic Center Plaza
Surprise, AZ 85374**

February 27, 2019

MEETING MINUTES

CALL TO ORDER

Chair Gwen Skorupan called the Health Benefits Trust Fund Meeting to order at 3:37 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, February 27, 2019.

ROLL CALL

In attendance were Chair Gwen Skorupan, Board Member William Coniam, Board Member Renee Pastor, and Board Member Andrea Davis. Vice Chair Aaron Bacon was excused.

STAFF PRESENT:

Donna Meuse, Human Resources Manager; Lisa Angelini, Human Resources Director; Tami Turkovich, Human Resources Assistant Director; Liliana Mariona, Senior Human Resources Analyst; Brian Carmichael, Senior Risk Manager; Bretton Jeziorski, Workers' Comp Senior Claims Adjuster; Nicholas Sarpy, Accounting Manager; Julie Ralls, Senior Financial Analyst; Jennifer Medina, Financial Management Analyst Senior; Harold Brady, PS Legal Advisor; Alison Matthees, Internal Auditor; Laura Roybal, Administrative Services Assistant.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action to approve the November 28, 2018 Health Benefits Trust Fund Board Meeting Minutes.

- Board Member Coniam made a motion to approve the minutes. Board Member Davis seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and discussion of CBIZ Consulting FY2019 2nd Quarter Report.

- Lisa Angelini, Human Resources Director, presented highlights of the city's approach and assessment of our benefits and wellness program, and announced some of the changes that the city will be making to the benefits program.
- Michael Barberio presented CBIZ Consulting's 2nd Quarter Report for FY2019.

Item 3: Presentation and discussion of the city's unaudited Employee Healthcare and Worker's Compensation Self Insurance Funds Financial Report for FY2019 2nd Quarter.

- Nicholas Sarpy, Accounting Manager, presented the 2nd Quarter Financial report for FY2019.

Item 4: Consideration and action pertaining to the FY2020 Benefit Healthcare Funding.

- Stacy Hutton, CBIZ, and Andrea Davis, Finance Director, presented information on the financial status of the Health Benefit Trust Fund, discussed the plan design changes that will be made, and presented the recommended rate increases for the FY2020 Medical, Dental, and Vision Plans.
- Board Member Pastor moved to approve the recommended rates for FY2020. Chairperson Skorupan seconded the motion. Motion passed.

Item 5: Consideration and action pertaining to the FY2020 Workers' Compensation Plan Funding.

- Brian Carmichael, Risk Manager - Senior, presented information on the financial status for the Workers' Compensation Fund, and presented the recommended contributions for FY2020 to the Workers' Compensation Fund.
- Board Member Pastor moved to approve the recommended contributions to the Workers' Compensation Fund for FY2020. Board Member Coniam seconded the motion. Motion passed.

Item 6: Consideration and action pertaining to the Health Benefits Trust Fund Board Annual Calendar.

- Board Member Coniam made a motion to approved the amended calendar for Health Benefits Trust Fund Board meetings for the rest of the calendar year. Board Member Davis seconded the motion. Motion passed.

Item 7: Consideration and action pertaining to placing items on future agenda.

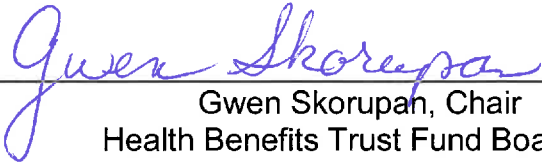
- Due to action at this meeting, the special meeting scheduled for March 13, 2019 will not be necessary. Next meeting will be held on June 5th, 2019. Open Meeting Law Training will be presented at that meeting.

OTHER BUSINESS

None

ADJOURNMENT

Chairperson Skorupan made a motion to adjourn the meeting. Board Member Davis seconded the motion. Hearing no further business, Chairperson Skorupan adjourned the Health Benefits Trust Fund meeting at 5:03 p.m.



Gwen Skorupan, Chair
Health Benefits Trust Fund Board