

**CITY OF SURPRISE
COMMUNITY AND RECREATION ADVISORY BOARD**

Meeting Minutes

January 28, 2019 / 6:00 PM

**Surprise City Hall – Community Room
16000 North Civic Center Plaza
SURPRISE, ARIZONA 85374**

CALL TO ORDER

A. Roll Call

CRS Commission Members: Wayne Turner (Chair), Ron Jensen (Vice Chair), Charlie Woodland, Steven Berwald, and Mark Brown.

Excused absence:

City Staff: Donna Miller, Marla Babb, Paul Frie, Christine Frederickson and Layne Lackey

B. Pledge of Allegiance

C. Current Events Reports

Commissioner Ron Jensen complimented Administrative Assistant Layne Lackey on the brochure made for the Park Tour. He also complimented the new signage on Mark Coronado Park. Chair Wayne Turner complimented the signage for Mark Coronado and stated it was well deserved. He also discussed the success of the park tour, which gave new members a chance to see our City Parks. Commission Charlie Woodland mentioned that he learns something new on every park tour. Commissioner Mark Brown brought a brochure Lakeland Florida to give to staff to show what other cities of comparable size are doing and to give some fresh ideas.

D. Staff Reports

Assistant Director Paul Frie reported on past, current and upcoming activities:

- Veteran's Day Parade and pancake breakfast had 96 entries, 8,000 attendees, and 378 plates purchases for breakfast
- Surprise Storm Swim Club had 51 athletes attend the Candy Cane invite at Phoenix Country Day on December 7-9
 - Out of 206 events Storm had 123 best times and 3 athletes achieved 4 new state qualifying times
- Winter sports camps – 80 participants in tennis, basketball and baseball
- 12th Annual Adaptive Recreation Holiday Party was held on December 14 at Dreamcatcher Park. Over 600 participants from the Dysart School District and local day programs attended this year's event.
- Approximately 21,000 patrons attended the 17th Annual Surprise Party.

- Santa’s Workshop was open for 3 extra days for families to visit Santa. Approximately 700 patron attended.
- Sunday in the Park Food Truck Festival on December 16 featured the Dirt Road Kings and had 3,176 in attendance. January 27 was moved from January 6 due to weather, featured Blaine Long & Rosas del Rey and had 8,200 in attendance.
- Spring sports registration for tee-ball, baseball and softball opened January 7
 - Current registration: Cal Ripken baseball 968 participants – 110 teams, softball 265 participants – 42 teams, volleyball 299 participants – 42 teams
- 12 teens attended the Teen Snowbowl Turnaround Trip with Surprise and Peoria on January 4
- Next teen trip is March 20-21 for college visits
- Dick McComb Dog Park lights update: contracted with electrical engineer; drawings anticipated this week, submit for building safety permit, order poles and fixtures (6-8 weeks), construction (3 weeks). Anticipated construction is end of April thru mid-May, and the dog park will be closed one section at a time.
- Resurfacing of Dreamcatcher Park has been completed
- Affordable housing project broke ground. Chain link, lights and bleachers have been stored to either repurpose or auction. Power is out on multipurpose field and restrooms; Gorman has provided temporary restrooms. Staff is working on scope to submit for procurement process.
- Reconditioning of all fields and main stadium in preparation of Spring Training 2019
- Upcoming events are Sunday in the Park Food Truck Festival on February 10, March 10 and April 14 from 4-8pm, and the Spring Eggstravaganza on April 20 from 7:30am-noon.

CALL TO THE PUBLIC

Nelson Johnson (Sun City West Resident) - Stated his concerns about the new city imposed regulation regarding timed tennis matches. Would like to meet with staff to discuss. Nelson also spoke regarding item 5 – Stated his concerns with adding lights on courts that are not lit, as this would solve some issues with playing time.

Cindy Shaw (Resident) stated concerns about timed tennis matches, stating that most matches do not finish in the time allotted and they do not get to finish, and asked the city to appreciate the time they spend here.

Andy Cepon (Resident) – Inquired about the park tour being open to the public, free public tennis when tennis courts were converted to pickleball courts, and the status of new dog parks per master plan.

Alyson Cline (Resident/President of Friends of Surprise Library) ~ Regarding item 4 – Friends of Surprise Library would like more space in the new Asante Branch Library. Would like it to function like a real bookstore as they get books donated. Want to continue to give back to the community.

CONSENT AGENDA

- E. Approval of items on the Consent Agenda
No items were identified as consent agenda items.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – CITYWIDE – Consideration and action approving the October 22, 2018 Community and Recreation Advisory Commission meeting minutes.

Motion to approve the minutes of the October 22, 2018 CRS Advisory Commission meeting – Steven Berwald, 2nd by Ron Jensen. 5 yes votes. Motion carried.

Item 2 – CITYWIDE – Presentation and discussion pertaining to the open meeting law to ensure the all boards and commissions receive updated training.

Deputy City Attorney Jeff Murray gave a presentation pertaining to the open meeting law. The presentation included the open meeting law definition/policy, purpose of the law, the definition of a meeting, executive session, penalties for violating the open meeting law, conflict of interest, and gifts.

Chair Wayne Turner inquired if commissioners can participate over the phone. Deputy Attorney Jeff Murray stated that there is a new city council ordinance he will check in to. He clarified that participating over the phone is still considered a meeting.

Commissioner Mark Brown inquired about how the park tour pertained to the open meeting law. Deputy Attorney Jeff Murray clarified that this is something to discuss in an executive session.

Item 3 – CITYWIDE – Consideration and action pertaining to approval of nominees for the 2018 Surprise Recreation Campus Hall of Fame.

Director Donna Miller gave a presentation to approve the nominees for the 2018 Surprise Recreation Campus Hall of Fame which covered the purpose and eligibility of the award. The nominations included Alex Gordon and Salvador Perez for the Gold Glove, and Ray Davis for the MLB Hall of Fame. Motion to approve the MLB Hall of Fame nominees – Charlie Woodland, 2nd by Ron Jensen. 5 yes votes. Motion carried. Motion to approve the Gold Glove nominees – Charlie Woodland, 2nd by Mark Brown. 5 yes votes. Motion carried.

Item 4 – Presentation and discussion pertaining to updates on New Asante Branch Library.

Director Donna Miller gave a presentation to update the commissioners on the progress of the Asante Branch Library including project location, concept cite plan, conceptual exterior and interior renderings, conceptual floor plan, and timeline.

Item 5 – CITYWIDE – Presentation and discussion FY2020 pertaining to Community and Recreation Services Department Budget.

Director Donna Miller gave a presentation to discuss the FY2020 budget which included FY19 goals, requested FY20 packages, capital projects and asset replacement as well as the budget lighting. Commissioner Steven Berwald asked about the lighting at the old pickleball courts, which Donna clarified that would be a future asset replacement item.

Item 6 – CITYWIDE – Presentation and action pertaining to the establishment of new recreation fees.

Business manager Christine Frederickson gave a presentation regarding the Community and Recreation Service Fee Policy. She explained the pricing model, existing fees, new fee establishment, types of fees, youth scholarship program, DES program, comprehensive fee schedule update, proposed fee changes including break camps and tennis group rental rates, and next steps. Commissioner Charlie Woodland inquired how many people need to be residents to receive the resident rate for tennis group rentals, which Assistant Director Paul Frie Clarified that 75% of the

group need to be a resident to receive that rate. Motion to approve the new fee policy – Mark Brown, 2nd by Ron Jensen. 5 yes votes. Motion carried.

OTHER BUSINESS

Item 7 – Citywide - Consideration and action pertaining to future agenda items.

None

ADJOURNMENT

Motion to adjourn by Charlie Woodland, 2nd by Ron Jensen. 5 yes votes. Motion carried.

ATTEST:

Donna Miller, Director
Community & Recreation Services

CERTIFICATION:

I, Layne Lackey, Administrative Specialist for the City of Surprise Community and Recreation Services Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the CRS Advisory Commission meeting held on January 28, 2019.

Layne Lackey, Administrative Specialist