

**CITY OF SURPRISE
PARKS AND RECREATION ADVISORY COMMISSION**

Meeting Minutes

Monday, January 25, 2020 @ 6:00 PM

City Hall Council Chambers Room
16000 N Bullard, SURPRISE, ARIZONA 85374

CALL TO ORDER

A. Roll Call

- Members: Chair Wayne Turner, Vice Chair Ron Jensen, Bill Pupo (via telephone), Mark Brown, and Raymond Grim.
 - Absent: Charlie Woodland (excused).
- City Staff: Director Donna Miller, Assistant Director Paul Frie, Division Manager Marla Babb, and Administrative Specialist Frank D'Andrea.

B. Pledge of Allegiance

C. Current Events Reports

- **Vice Chair Ron Jensen** praised the efforts of the Parks & Recreation Department for their work on "Surprise Party at Home".

D. Staff Reports

- **Director Donna Miller** reported the following:
 - Shared upcoming council work session item. Staff were asked to provide information regarding club sports and other third parties that utilize sports fields. Paul will be presenting information regarding Club sports and other third party field usage in conjunction with Sports and Tourism during Feb 2nd regular council meeting. Staff will provide detail regarding club sports and other 3rd parties, current city sports field Inventory, fees and typical annual usage, information on other municipalities and how they handle field usage, Sports and Tourism opportunities and considerations.
 - Mentioned the increase in vandalism at city parks recently – no one park, and mostly found in restroom areas.
 - Outdoor Recreation programming, as well as limited indoor program with mitigation efforts will continue. Special Events like Eggstravaganza are currently being worked out with a possible virtual opportunity. Hopeful for more Summer Recreation opportunities dependent upon current situation.
- **Bill Pupo** asked about the presentation being brought to council on February 2nd meeting.
 - **Director Miller** replies with more details regarding understanding of Club Sports

and overall field usage. Details in said presentation will include club sports, third parties, current city use, field inventory, fees, annual usage, other municipality comparisons, and overall sports & tourism opportunities.

- **Bill Pupo** asks about the relationship between these Club Sport and third Party entities and both the Parks & Recreation and Sports & Tourism Departments and how/which department these entities can go through to host practices and tournaments.
 - **Director Miller** explained how rentals like tournaments would go through Sports & Tourism, while rentals such as daily practices would go through the Parks & Recreation Department.

CALL TO THE PUBLIC

Admin. Frank D'Andrea noted no comments were received.

CONSENT AGENDA (N/A)

- E. Approval of items on the Consent Agenda
No items were identified as consent agenda items.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – Citywide – Consideration and action to approve minutes from October 26, 2020.

- **Commissioner Mark Brown** made a motion to approve the minutes of the October 26, 2020 Commission meeting. **Vice Chair Ron Jensen** seconded the motion, 5 yes votes. Passed.

Item 2 – Citywide – Consideration and action pertaining to approval of nominees for the 2020 Surprise Recreation Campus Hall of Fame.

- Director Donna Miller presents the parameters on selection including eligibility, Director Miller notes how Mike Planeta and other Gold Gloves 2019 nominations and recipients were not able to be recognized due to the ongoing Pandemic but plan is to do that during upcoming spring training season.
- Director Miller shares the 2020 Gold Glove winners on the Rangers and Royals that would be added to the Hall of Fame. Also shared the passing and recommendation of Charley Pride as a consideration, a City of Surprise resident who was part of the Texas Rangers ownership group and attended games at Surprise Stadium.
- Vice Chair Ron Jensen and Commissioner Raymond Grim shared some of the positive stories and thoughts of Charley Pride.
- Commissioner Grim made motion to officially nominate Charley Pride. Ron Jensen second the motion. 5 yes votes. Passes.
- Commissioner Bill Pupo inquires about Buck O' Neil being in the Hall of Fame.
 - Chair Wayne Turner responds that Buck is in the Hall of Fame.
- Commissioner Grim suggested inviting nominees to events such as the Welcome Back Luncheon (when applicable).

Item 3 – Citywide – Update on Parks and Recreation Projects.

- Director Donna Miller provided the Commission updates on the Gaines Park Ball Field Relocation, Dick McComb Pump Station, Lobby Renovation at Northwest Regional Library, Surprise Community Park Improvements,
 - Director Miller gives an update on the Gaines Park Ball Field Relocation project including photos.
 - Project is currently in progress.
 - Remaining Funding was made available to get the project done sooner rather than later.
 - Estimated completion and ribbon cutting by summer 2021 (pending Pandemic).
 - Director Miller notes the new Dick McComb Pump Station.
 - Temporary pond and pump station built during construction phase has had required consistent repair and was in need of replacement. Pond planned to be a bit larger to accommodate watering needs. Estimated completion by end of current fiscal year (FY20-21).
 - Commissioner Raymond Grim asks about the temporary fencing in the area.
 - Director Miller responds that the Parks & Recreation Department is looking at different options, but for now the decorative fence it is used for safety.
 - Director Miller presents on the Lobby Renovation at Northwest Regional Library.
 - This project will move the bookstore out of the lobby and into its own space. This is to prevent inconvenience of flow of the library (doors opening and closing into current space). The new bookstore will take approximately a third of the space in the large conference room. Working with “Friends of Surprise Libraries” and County staff. Currently in the design phase.
 - Commissioner Mark Brown asks about potential expansion of the lobby/building.
 - Director Miller notes that it will only be moving the bookstore out of the lobby into its own area. No expansion planned at this time.
 - Commissioner Raymond Grim asks if it will be a wall that cuts the room into a third. Vice Chair Jensen asks if it will be a solid wall or folding wall.
 - Director Miller indicates a solid wall.
 - Commissioner Bill Pupo asks about the usage of the room.
 - Director Miller indicates that the room is used mostly by library programming.
 - Commissioner Pupo asks about additional meeting space available in the City to outside groups with questions regarding where the public can go for space rentals.
 - Director Miller indicates that given the amount of library programming used in that room that the room is not typically rented out. Director Miller points out that other rental meeting space take place at facilities like our Recreation Centers.
 - Commissioner Grim asks about the availability for space at the Asante Library.
 - Chair Turner asks if the room is used for meetings or programming like at Northwest Regional Library.
 - Director Miller indicates that the Library would utilize that space for their programming. However, that picture is not quite clear yet as we do not know what that looks like given the Asante Library opening and the pandemic hitting (Q1 2020).
 - Director Miller presents on the Surprise Community Park Improvements.
 - Director Miller indicates that council had approved funding to be used for these projects and others (see Countryside Park). Funding is at \$3,000,000 that can be rolled over into the next fiscal year.
 - Two bigger projects that will be put out for design include parking and an additional restroom. Other projects incorporate drinking fountains, water and sewer infrastructure, sidewalks, lighting, electrical infrastructure, and others.
 - Commissioner Raymond Grim asks if the Park Monuments/Art Pieces will be a joint

effort between the Arts Commissions Board and the Parks & Recreation Commissions Board.

- Parks & Recreation Commissions Board suggests and agrees that the two should work together.
- Director Miller presents on the Countryside Park.
 - Director Miller brings up funding to be used in the design for Countryside Park (which is comparable to Mark Coronado Park). This Park will allow for flexibility in use of youth sports fields – including lighting.
 - Chair Wayne Turner asks Ast. Director Paul Frie if this will help with programming such as youth baseball to free up some use from the Recreation Campus fields.
 - Ast. Director Frie says that though that will help, it is not the reason for the additional needed space. The additional space will help expand sports so that even “out of season” sports can run the same time as others (right now the Department rotates sports each season).
 - Chair Turner asks if these fields will be rentable by Coaches.
 - Director Miller explains that they could be, though the City’s programs maintain priority use. With city usage on the new fields, it may open up other parks or schools fields as well.
 - Commissioner Bill Pupo asks about any environmental concerns regarding any previous property use.
 - Director Miller indicates that there is not anything that has come up yet, but notes that an environmental test will be part of the process. Staff are sure they will need to go down further given the millings and compaction that has occurred on the land.
 - Director Miller notes that they are planning for an April 2021 design start date with a planned completion date by September 2021; construction date start of October 2021 with a planned completion date by July 2022.

Item 4 – Presentation and discussion related to the preliminary FY2022 Parks and Recreation Department budget process.

- Director Donna Miller presents updates on the current budget and the FY 22 budget process. This included the operating expenditure budget, budget packages received, and budgeted revenue for the FY 2021 approved budget. Noted some projects included in the Asset Replacement Budget such as the Re-plaster of Hollyhock Pool, Tennis Court Resurfacing, remodel of Surprise Aquatic Center Chemical Room, update of Marley Park Splash Pad, Asante Park painting, windscreen replacement at Surprise Tennis & Racquet Complex, and furniture replacement at Northwest Regional Library. Notes some projects included in the approved Capital Projects are Gaines Youth Ball Field relocation, lobby renovation at Northwest Regional Library; irrigation pump replacement at Dick McComb City Park; Surprise Community Park Improvements; and design of Countryside Park.
- Chair Wayne Turner asks about the potential for minimum wage being raised to \$15.
 - Director Miller indicates that is a topic to keep in mind.
- Commissioner Raymond Grim asks what is included in the budgeted revenue.
 - Director Miller indicates that includes fees collected from participants for programs, rentals, etc.
- Commissioner Grim asks if this money will include the completion of the Gaines Park project.
 - Director Miller responds that the funds will complete the project.
- Director Miller presents on the FY 2022 Preliminary Budget, which includes estimated Operating Expenditure Budget, Requested Budget Packages, and Estimated Budgeted Revenue.
 - One of the requested packages of note were the continued of extended hours at the Hollyhock Library since we did not get a good read on the impact due to the pandemic.

- Director Miller indicates requested asset replacement funding for projects that include Asante Park field renovation, Hollyhock Pool slide/stairs renovation, Community Park lake improvements, granite, plant and tree replacement at various parks, tennis court resurfacing at STRC, scoreboard replacement at Dream Catcher Park, and water feature replacement at Surprise Aquatic Center.
- Commissioner Bill Pupo asks for Hollyhock Pool usage.
 - Director Miller points out programs such as lap swim, lessons, birthday parties, and though not as used as the Surprise Aquatic Center, it does get public use from places like schools, daycares camps, etc. It is more of a “summer pool” (non-heated).
 - Commissioner Pupo praises staff for utilizing Hollyhock Pool in the ways they have but notes that it seems like the pool does not get used as much.
- Director Miller presents the Planned Capital Projects, which is the continuation of Surprise Community Park Improvements and the Countryside Park.
- Chair Wayne Turner asks if there is any storage coming to the new Gaines Park.
 - Ast. Director Paul Frie indicated there would be a storage maintenance space, but there could be a storage box that can possibly be used.
- Director Miller outlines the FY 2022 Budget Timeline, which spans from November 2020 and is finalized in June 2021. This includes reviews, work sessions, recommendations, and adopting of the Budget.

Item 5. Citywide – Consideration and possible action pertaining to future agenda items.

- Commissioner Bill Pupo mentions an ongoing agenda item to discuss master plan. Carrying over idea to discuss a sub-committee with City Council to come up with a strategy to fund the master plan. Also possibly bring in Sports & Tourism to contribute to discussion.
- Commissioner Mark Brown asks for an item to discuss what cooperative measures are in place with OUAZ.
 - Ast. Director Paul Frie notes there is an agreement in place between the City and Ottawa. 8,000 hours of usage. Some notable programs mentioned were Adult Flag Football and Korean Swordsmanship. The Pandemic has halted some program and facility-use opportunities.
 - Director Donna Miller mentions how OUAZ uses our fields and facilities as well.
 - Commissioner Grim asks what that partnership looks like moving forward. Can the City save some unused hours for future use?
 - Director Miller and Ast. Director Frie indicate those discussions have not yet taken place, and would likely be difficult to bank hours.
- Commissioner Bill Pupo asks about any potential partnerships with the school districts like OUAZ.
 - Director Miller mentions the current I.G.A. with the School District in which both entities can use each other’s facilities.
 - Chair Turner praised the relationship between the City and School District.
 - Commissioner Grim mentions the possibility of discussing a partnership with the Nadaburg Unified School District No. 81.
 - Commissioner Pupo notes a potential crisis in relation to population growth and space available to accommodate programs and field use.

OTHER BUSINESS

Other Business and Future Agenda Items

- N/A

ADJOURNMENT

Chair Turner made a motion to adjourn the meeting of January 25, 2021; several members seconded it, 5 yes votes. Motion carried.

Wayne Turner Chair, Parks and Recreation Advisory Commission

ATTEST:

Frank D’Andrea, Administrative Specialist
Parks & Recreation Department

CERTIFICATION:

I, Frank D’Andrea, Administrative Specialist for City of Surprise Parks and Recreation Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Parks & Recreation Advisory Commission meeting held on January 25, 2020.

Frank D’Andrea, Administrative Specialist
Parks & Recreation Department