

16081 N. Civic Center Plaza | Surprise, Arizona 85374 | Phone: (623) 222-4800 | Fax: (623) 222-4801 | TTY: (623) 222-4802 Court Hours: Monday - Thursday from 7 a.m. to 6 p.m. except holidays Web site: www.surpriseaz.gov/court | www.supreme.state.az.us/publicaccess

You just received a traffic ticket and this document will explain your options or go to www.surpriseaz.gov/court

- · Read this thoroughly
- Read the ticket thoroughly
- Failure to comply with requirements of the traffic ticket may result in an arrest warrant, entry of a default judgment, suspension of your driving privileges addition of collection costs and/or other penalties

Your traffic ticket has check boxes next to each listed violation. You must appear in court on the appearance date if the **Criminal, Criminal Traffic**, or **Petty Offense** box is marked for any listed violation. If only **Civil** boxes are marked, you have four (4) options. **You may need to choose more than one option if more than one violation is listed on the ticket**

Option 1: Attend a defensive driving class.

One moving violation may be dismissed. If you have a commercial driver license, you are not eligible regardless of the vehicle you were driving. You can attend a class once every two (2) years for any eligible violation listed in the Fine/Sanction Schedule. You may attend class for only ONE violation even if there are multiple violations listed on the traffic ticket. You must pay a fine, appear in court or request a hearing for additional violations. For more information on the DDC program, call (888) 334-5565 or visit www.azdrive.com.

You may be eligible to attend defensive driving class if:

- You have not attended a class in Arizona for a ticket issued in the last two (2) years.
- You do not contest your ticket by requesting a hearing (See option 3)
- The violation is listed in the Fine/Sanction Schedule.
- You have a valid driver license or identification card.
- The violation did not involve an accident with serious injury or death.

Advantages of Attending class for the violation:

- There is no fine of conviction.
- You do not appear in court.
- No points are placed on your driving record.
- Persons with a graduated license will not have to attend mandatory Traffic Survival School through MVD.
- Persons with a red light violation of any kind will not have to attend mandatory Traffic Survival School through MVD.

Registration Instructions:

Contact an accredited school within seven (7) days of receiving a ticket. The school will notify you within two (2) business days if you are not eligible. You must complete class at least seven (7) days before the appearance date written on the ticket. Have your copy of the ticket with you when you call to register. **If you are eligible, you may request an extension to attend class.** If you have been to court to request a continuance, you must bring your continuance form to class. Bring your current driver license, your copy of the ticket and a money order. The school does not accept cash or personal checks. Call (623) 222-4800 to replace a lost ticket.

Option 2: Pay by ph	one, mail, or	in person.
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You may pay your civil traffic violation(s) by phone, by mail, or in person unless the violation:

- Is marked Criminal Traffic or,
- Involved an accident with serious injury or death, or
- Is not listed on the Fines/Sanction Schedule

Pay by Phone Call (623)222/4854 Pay in Person 16081 N. Civic Center Plaza, Surprise, AZ 85374 Monday - Thursday from 7 a.m. to 6 p.m. except holidays

Pay by mail in 4 steps:

Step 1: Write the six(6) or eight(8) digit ticket number as it appears on the upper corner of the traffic ticket:

						r each violation listed on you \$20 time payment fee if you
are pa	ying la					e added to the total of each
ticket.	<u>-</u>		Total I	ine Ar	nount:	\$

Mandatory Court Fee: \$ + 30.00

Total Amount Due: \$ =

Step	3: Select a	a method c	of payment	below an	d complet	te the Per	rsonal Info	ormation	box
belov	V.								

Step 4: Mail this form, along with payment and a copy of the ticket, at least five days prior to the appearance date written on the front of the ticket.

Wri	v		(Please select method of payn ligit ticket number as it appear	,
	,		Personal Check ☐ Ca payable to Surprise City Court)	ashier's Check
	MasterCard		Visa	
Cre	edit Card Number / E	xpir	ation Date	3 or 4 digit CVV/CVC

Option 3: Request a Court hearing.

Request a Hearing to contest the Civil Traffic violation(s). You will have an opportunity to present evidence and have witnesses testify on your behalf. If you are found

responsible, the fine(s) are due in full by 5 p.m. on the day of the hearing. Complete the following five $\,$ (5) steps and mail.

If you request a hearing you will not be able to attend defensive driving school.

Step 1: Circle the corresponding number (1-5) as it appears on the traffic ticket for each violation for which you are requesting a hearing:

Step 2: Read and sign the following statements: I enter a plea of not responsible and request a court hearing for the violation(s) circled above.

Your Signature / Date

Parent Signature (Required of under 18) / Date

Step 3: Write the six (6) or eight (8) digit ticket number as it appears on the upper corner of the traffic ticket:

Step 4: Complete Personal Information

Daytime Phone Number

Cardholder Name (Please Print)

Cardholder Signature

Name (as it appears on you traffic ticket)

Address

City, State, ZIP

Step 5: Mail this form and a copy of the traffic ticket at least seven days prior to the appearance date listed on the ticket. The court will mail you a civil traffic hearing Notice that tells you when to appear in court for a hearing. If you do not receive a hearing notice within 7 days, please call (623)222-4800.

Option 4: Appear in Court.

Surprise City Court is open from 7 a.m. to 6 p.m., Monday through Thursday, except holidays (to pay the fine(s), show proof of compliance and/or request a hearing).

You may be required to see a judge, but you will not have a courtroom hearing with the witnesses that day. Requests for court date extensions are not accepted by phone; you must appear or file a written motion.

Call (623) 222-4800 or go to www.surpriseaz.gov/court for more information

If you need accommodations for disability, please call (623) 222-4800

Fine/Sanction Schedule (New fines effective January 1, 2012)

You must appear in court on or before the appearance date on your traffic ticket. If your violation is not listed below or if your violation is for an accident resulting in serious injury or death (see Option 4: Appear in Court). Excessive speeding in violation of 28-701.02A2 is a criminal offense and you must appear in court.

Violations eligible for defensive driving class

Find the violation code written in the Section box on the ticket and match it to a violation code listed below under the Violation Code heading. The correct fine amount for that violation is listed in the Amount column to the right. Add the Default Amount** if you are paying 7 days after the appearance date written on the ticket.

	On/After
	1/1/2012
Violation Code	
28-644A1 & A2	\$183
28645A1A & A1B, 28-645C	\$183
28-645A3A & A3C, 28-645B	\$183
28-646A1	\$183
28-647.1 & 28-647.2	\$183
28-651	\$183

A.R.S. 28-645A3A & 28.647.1—If you pay or are found responsible for either of these two violations, MVD will order you to attend traffic survival school.

28-701A Speeding
To determine the fine amount for this violation, refer to the Speed section of the ticket. Subtract the number written in the Posted Box from the number written in the Approx. box. The resulting number is the mph over the speed limit. To the right of each mph over the speed limit category below is the correct fine amount to be paid.

0-9 mph over	\$183
10-15 mph over	
16-20 mph over	
21-29 mph over	
30-39 mph over	
40 mph or more over	
20 7017	0102
28-701E	
28-704A	
28-721A to 28-775A	\$183
28-729A & B	\$183
28-797F & G	\$183
28-797H & I	\$264.97
28-855B	\$183
28-857A1	\$490.50
28-815A	

** Default Amount is a \$50 fee for processing a suspension of your driver license for failure to appear, failure to pay the full fine amount due, for failure to complete defensive driving class, failure to appear in court for a requested traffic hearing or paying reduced fines without providing adequate proof of compliance. Collection fees may be added. If you have been suspended you will be required to pay a reinstatement fee at MVD.

NOTE: An additional statutory time payment fee of \$20 must be added to a total of each ticket (not each violation) paid after the appearance date written on the ticket.

Violations NOT eligible for defensive driving class

On or After 1/1/2012 Amount

FAILURE TO CHANGE ADDRESS

.....\$153 28-448A.....

(OR) Fine suspended with proof address was changed with the Motor Vehicle Division. Visit MVD web site at www.servicearizona.com for online services and information.

PEDESTRIAN VIOLATIONS

28-645A2B & A3D, 28-646A2 & B

28-793A to 28-793C.....\$153

EQUIPMENT VIOLATIONS

28-921A1A to 28-953C.....\$153 28-955A to 28-95501B......\$241

Proof of correction of an equipment or mechanical violation may reduce the fine if receipts of repair or purchase are provided to the court

VEHICLE AND TITLE VIOLATIONS

28-2153A,	\$153
(OR) with valid proof of current registration.	\$43
28-2322	\$494
28-2354A1 to 28-2354B3	\$153

REGISTRATION VIOLATIONS

28-2158C	\$153
28-2532A.	\$582
(OR)	\$63

With valid proof of current registration after violation date. Mail a copy of valid registration, ticket and payment. Visit MVD web site at www.servicearizona.com for online services and information. (OR) \$0 with proof of valid registration when the violation occurred. Mail a copy of the valid registration and ticket

DRIVER LICENSE VIOLATIONS

28-3151A & 28-3222\$153	
(OR) Mail or Present valid proof of current driver's license to have the	
sanction reduced\$43	
28-3169A\$153	
(OR) No fine if you may ide man of of a yellid driver licenses at the time of the yields	+:

(OR) No fine if you provide proof of a valid driver license at the time of the violation

INSURANCE VIOLATIONS

28-4135A
You must pay the full fine amount or request a hearing.
28-4139A\$490.50
(OR) with MVD \$50 reinstatement receipt\$293
(OR) Dismissed with mandatory insurance suspension clearance from MVD.

If you have proof of insurance for the date of violation on the vehicle listed on the complaint, you may mail in the proof to obtain a dismissal. In all other situations you must appear on or before the appearance date on your traffic ticket.

A conviction of ARS 28-4135 (No Proof of Insurance) requires mandatory fine and

suspension of your license and registration. If you did not have insurance on the date of the violation, the mandatory fine may be reduced (\$293) and the elimination of suspension may occur if (1) you do not have excessive prior convictions for no insurance (2) you provide the Court with proof that you purchased a six month insurance policy; and (3) you provide a copy of your driving record from the Motor Vehicle Division which may be obtained at www.servicearizona.com

SEAT BELT VIOLATION

28-909A1, A2 & B.....\$51.30

CHILD PASSENGER RESTRAINT VIOLATION

Pay fine (OR) to receive \$0 fine: Mail proof of subsequent purchase of child restraint system before scheduled court date (OR) Attend CHILDREN ARE PRICELESS PASSENGERS PROGRAM (CAPP)

Visit www.surpriseaz.com/court or call (623) 222-4800 for a list of classes

Instrucciones En Español

Por favor lea esta sección primero:

Usted acaba de recibir una infracción. Este documento le explicará sus opciones. Por favor lea éste documento junto con los dos lados de su infracción.

El no cumplir con los requisitos de su infracción puede resultar en un Orden de Arresto, fallo por incumplimiento, suspensión de su licencia de manejar y/o otras sanciones.

Si la infracción es criminal, usted debe presentarse a la corte en la fecha de su audencia.

Si sus cargos son únicamente civiles, usted tiene cuatro (4) opciónes. Quizás necesitara escoger más de una opción, si es que más de un cargo esta anotada en su infracción.

Opción 1 - Asiste a una clase de manejo defensivo

Una (1) infracción de tránsito será desechada y no habrá puntos en su registro de manejar, si usted asiste a la escuela de manejo defensivo. Debe llenar los requisitos para calificar y pagar la registración de la clase. La escuela le dará el costo de su curso.

Opcion 2—Pagar por teléfono, correo, o en persona.

Usted no tiene que presentarse al tribunal se usted elige renunciar su derecho a una audencia, acepta declararse responsable y pagar la multa(s). Hay un costo de \$20 si está pagando después de la fecha de su audencia anotada en la infracción.

Opción 3 – Solicitud Para Una Audencia

Usted tiene el derecho de pedir una audencia frente de un juez. El juez determinará si usted es responsable por haber cometido la(s) infracción(es).

Opción 4 – Presentarse al Tribunal

Usted puede presentarse durante las horas de negocio para pagar la(s) multa(s), mostrar comprobantes de cumplimiento y/o solicitar una audencia.

*Si usted necesita asistencia adicional en español, favor de llamar al (623)222-4800. También puede visitar al www.surpriseaz.gov/court